

# The Parish Council of St. Helen Without

## Minutes of the Parish Council Meeting held on Monday 10<sup>th</sup> December 2018 at 7.30pm At Dry Sandford Primary School

**Present:** Cllrs. C. Parkin (in the Chair), M Page, V. Talbot, , D. Churchouse, C. Cox

**In attendance:** Mr Derek Kelso, Mr David O'Hara, Cllrs. C. Webber, R. Webber, Anna Clarke (Clerk).

### 1. Apologies for Absence

Cllrs, P. Painting, R. Bahu

### 2. Declarations of Personal or Personal and Prejudicial Interest

Cllr Talbot – windows 62 Barrow Road, Lashford House, Church Lane

Cllrs Parkin, Page & Churchouse – Friends of Shippon grant request

### 3. Matters raised by members of the public

No Members of the Public in attendance

### 4. Attending Councillors and MOD

#### Cllrs Richard & Catherine Webber

Cllr Catherine Webber – Layla Moran is calling for a public consultation over the proposed reservoir.

Cllr Page asked why there was a sudden turnaround from the Inspector over Shippon being taken out of the Green Belt (other than the sportsfield) and also a refusal to take questions on this point. Cllr C Webber to follow up with Adrian Duffield and also ask for him to meet with the PC. If Shippon is taken out of the Green Belt, then the NP would need a massive reworking. CW

Cllr Parkin thanked Cllr R Webber for getting another plaque for the 2<sup>nd</sup> remembrance tree. There will be a community event when it is planted. One will go in the recreation ground and one in the Church Yard in Shippon when permission is given by the Church.

OxCam Expressway – Cllr R Webber attended an event by Highways England where it was confirmed that the proposed expressway would only reduce journey time by 30-40 minutes. This is not a done deal and it may be something that Highways England will ultimately deem to be undeliverable at the Oxford end.

Cllr Churchouse commented that H.E. have still not given any indication of where the routes would actually be and that, if they don't take the traffic off, South of Didcot, then it will cause huge jams, making the A34 even worse. Cllr R Webber attended a meeting of the Growth Board where it was clear that they do not currently have a clear consensus on it all.

### MoD

David O'Hara will be taking over from Derek Kelso in the New Year.

Cllr Page commented that the Fireworks display had been a great success and very safely conducted on the Airfield, however outside, there was carnage with no clear traffic management system in place and no differentiation between car and pedestrian routes. The Parish Council requested that they be included in the planning process next year. Cllr Page to email the PC's concerns to Mr Kelso. MP

Mr Kelso stated that due diligence is always followed and all events on the Airfield are licenced. Mr Kelso/Mr O'Hara to ensure the PC are included in planning next year. DK/D'OH

Cllr Parkin asked again that the Army repaint the bus shelter, which they own, in Shippon. Mr Kelso confirmed that it would be and that the Dalton Barracks sign was being straightened. Cllr Parkin also received a complaint from a resident re Army Trucks driving through the village along Barrow Road. Mr Kelso confirmed that this was not allowed and he would follow up with the relevant parties. The Clerk to write to the resident. DK/AC

The Barracks Community Centre has been refurbished.

### 5. General Data Protection Regulations / Website

Cllr Page has used IT Solutions in another capacity before, so declared an interest. The quotes all come out at a similar cost. Oxford IT solutions £310 upfront and £19.99 p/m & free staff training.

Function 28 - £450 upfront / £10p/m but charge for any changes.

The Clerk to send the 3<sup>rd</sup> quote to Cllr Page to pass to Cllr Bahu.

AC/MP

### 6. Standing Orders

Cllr Page proposed the adoption of The Standing Orders, Cllr Code of Conduct, Gifts & Hospitality & Grants Policies. Cllr Churchouse seconded the motion and there was a unanimous vote in favour. Cllr Painting voted by proxy.

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### 7. Minutes of the meeting held on 29<sup>th</sup> October 2018

The minutes were agreed and signed by the Chair.

### 8. Matters arising from the Minutes

a) Enforcement – Windows, 62 Barrow Rd – the windows are 95% complete.

The Clerk to follow up again if enforcement has progressed any further with their investigation on the grain store and copy Cllr Catherine Webber on it. AC

b) Neighbourhood Plan (NP) – The Vale applied to MHCLG for the Garden Communities Project and had 2 options, which they could pick for the Garden Village application for the Airfield; stand alone or transformational (an expansion of Shippon Village) and they ticked transformational. Jan Banfield has written to them on behalf of the NP Steering Group to counter that there was no dialogue from the Vale on this, despite them stating that there was. The Clerk to circulate this letter and then send MHCLG a note from the PC, concurring with this (to be copied to the Vale). AC

It was agreed that the PC will need to come up with a strategy with Planning, if Shippon is taken out of the Green Belt, to deal with all the applications that may come through as a result.

Cllr Talbot proposed that the PC expresses a preference to the Vale, in agreement with Wootton PC, for Andrew Ashcroft to Examine the NP. Cllr Churchouse seconded the motion and there was a unanimous vote in favour. Cllr Painting voted by proxy.

Cllr Talbot proposed the motion that Nigel McGurk represents the NP Steering Groups at any hearings they are required to attend. Cllr Cox seconded the motion and there was a unanimous vote in favour. Cllr Painting voted by proxy.

9). The PC will produce a letter to update on what has been going on with LPP2 and the NP. It will go out with the Friends of Shippon newsletter and posted to Dry Sandford and Cothill at a cost of approx. £260. Cllr Talbot proposed spend on the postage, Cllr Page seconded and there was a unanimous vote in favour of posting to Cothill & Dry Sandford as there are currently no Cllrs to represent this ward.

### 10. Finance and Administrative Matters

#### a) Accounts for payment

Payee	Purpose	Total	VAT
Dry Sandford Primary School	Room rental PC Meeting	£10	
Parish Clerk	November Salary	£491.09	
Parish Clerk	Expenses, Ink Cartridge	£101.99	
St Grounds Maintenance	Bin emptying September & October	£40	
Be Free Young Carers	Grant	£150	
Oxfordshire Citizens Advice	Grant	£200	
Michael Denton	Painting of Village Gates	£1,128	£188
*Mike Page	Daffodils	£97.14	
*Friends of Shippon	Community Event	£200	
*BGG	Grass cutting October & November	£240	£40

\*NB Mike Page, Friends of Shippon & BGG payments were added subsequent to the issuing of the Agenda

#### b) Applications for Grants

W&DS Community Centre – it was agreed to look at this again in the new financial year.

Friends of Shippon – requested a grant for a Christmas Community Event. Cllr Cox proposed £200, Cllr Talbot seconded and there was a unanimous vote. Cllr Painting voted by proxy.

### 11). Matters raised by members of the Council

Cllr Churchouse recently carried out a site visit for a Planning App and thought Cllrs should have ID cards for future such visits. The Clerk to follow up with the Vale. AC

### 12). Sandleigh Road Recreation Ground

The Inspection roster for 2018/19 is below: Any requests for amendments should be sent to the Clerk.

All

2018/2019			
November/December	Cllr David Churchouse	January	Cllr Caroline Parkin
February	Cllr Colin Cox	March	Cllr Phil Painting
April	Cllr Mike Page	May	Cllr Vicki Talbot

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June	Cllr Richard Bahu	July	Cllr David Churchouse
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Cllr Churchouse did the inspection of the recreation ground and reported all well apart from a small patch which needs repair on the ground by the slide and there is no grip on one of the Adult Exercise pieces of equipment. painf chipped on the cross trainer. The Clerk to check the guarantee. AC

Cllr Parkin went through the correspondence and it was resolved to note it and his comments.

### 13). Correspondence

#### Oxfordshire County Council

High Sheriff Awards

Matthew Barber – Police & Crime Bulletin

#### OALC

2019 Training Timetable

October Update

#### Vale Communications

Inspector's Letter – Vale of White Horse Local Plan Examination

Free Parking in the lead up to Christmas, Saturdays from 1<sup>st</sup> December

South & Vale Business Awards – nominations b7 18<sup>th</sup> January 2019

#### Other

Thames Water Revised draft Water Resources Management Plan 2019

Sports & Play Consulting

OxCam Expressway Event Invitation

London Hearts – defibrillators

TWM Traffic Controls

ARB Events

New Church Signs

Healthwatch Briefing

### 14).Cllrs reports and items for future agendas

Cllr Parkin will raise the issue of a Defibrillator for Shippon.

### 15).Date of next meeting

It was confirmed that the next Meeting will be held at 7.30p.m. on 21<sup>st</sup> January 2019 at Shippon Church Hall.

There being no further business the Chair closed the meeting at 9.40 p.m.

Signed.....Date.....

Minutes & Agendas can be found on our website at: <http://www.woottondrysandfordshippon.co.uk/>