

The Parish Council of St. Helen Without

Minutes of the Parish Council Meeting held on Monday 25th June 2018 at 7.30pm At Dry Sandford Primary School

Present: Cllrs. C. Parkin, (Chair), M Page, V. Talbot, P. Painting, R. Bahu, C. Cox, A. Royle, D. Churchouse

In attendance: Cllr Catherine Webber, Cllr Richard Webber, Mr Derek Kelso, Anna Clarke (Clerk).

1. Apologies for Absence

None given

2. Declarations of Personal or Personal and Prejudicial Interest

Cllr Talbot – windows 62 Barrow Road

3. Matters raised by members of the public

No Members of the Public in attendance

4. Attending Councillors and MOD

MoD

The Army invites residents to of the Parish to their Cultural Day on Saturday 14th July, 11.30a.m.-4.30p.m. Cllr Bahu to contact Martin Gillett for posters. RB

Mr Kelso also confirmed that there will be a Bonfire Night celebration this year; details TBC.

Dog walkers are asked to keep to the perimeter of the Airfield as helicopters are using the runway again.

Mr Kelso commented that the area by Long Tow is overgrown and posing a hazard. County are responsible for that strip of land. Cllr R Webber to follow up when it will be done. RW

Cllr Bahu to email Mr Kelso re the possibility of a venue for the young people volunteering to help with the Trail in the summer. RB

Cllr C Webber

Grass Cutting - Cllr Webber received a complaint about uncut grass, which Aspire have since completed. Cllr Webber received an email of thanks that the issue had been resolved.

LPP2 - If requests are agreed, then Cllr C Webber will speak 3 times at LPP2 Hearings to the Inspector. Cllrs Parkin and Page will be attending on behalf of the PC on 26th July.

Cllr Painting raised the issue that, from the taxpayers point of view, there appears to be a lot of doubling up of work between Hankinson Duckett (consultants employed by the Vale) and Carter Jonas, (Consultants employed by the DIO), who have produced seemingly virtually identical brochure style documents. Both the Vale and DIO are using taxpayers money to do this. Cllr C Webber to raise this with the Vale. The Clerk to email a copy of the document to Cllr Webber when received. AC/CW

Cllr C Webber to follow up on Cllr Talbot's question as to whether the DIO may be giving responsibility for land back to the Military. CW

5. General Data Protection Regulations / Website

The Clerk to send the email disclaimer for all to attach to their email signature. It will be linked to the PC's privacy notice. Cllr Page and the Clerk will meet with Wootton on a joint approach due to the shared website. MP/AC

Cllr Parkin produced 3 quotes for a locked cabinet for the Clerk. It was agreed to go with a 2 door cabinet - £169.99 + £6.99 delivery. The Clerk to check house insurance. AC

There was a unanimous agreement to stay with the joint website with Wootton. Cllr Royle to train with Ian Bristow (Wootton PC) to upload SHW PC information. All Cllrs to cc emails to the Clerk. AR/ALL

6. Standing Orders

The current standing orders are dated 2010. There were a number of changes made in 2013, so they need to be reviewed and the PC needs to ensure that it is adhering to to the changes. All to meet and review. ALL

7. Traffic in Shippon

Mrs Jane Davis contacted Cllr Parkin with a complaint re traffic going through the village. The Clerk to send a response to Mrs Davis about the signs, which are due to go up and explain that this is an ongoing issue being addressed but with LPP2 being an unknown until the Inspector has completed his review, it will be difficult to do any more at this stage. It is hoped that LPP2 will resolve some of the traffic issues.AC

8. Community Governance Review

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The Clerk to respond to the email from Steven Corrigan at the Vale to say that, as long as this review only pertains to the land on Dunmore Road, then the PC has no objections on the understanding that the review relating to DB will be next year and will involve a separate consultation. AC

9. Habitats Regulation Assessment

Cothill Fen – recommended that, before any development takes place on the Airfield, there needs to be a site specific habitat assessment. Cllr Talbot noted that it will mean increased footfall. The Clerk to send in the PC's comments. AC

10. Minutes of the meeting held on 14th May 2018

The minutes were agreed and signed by the Chair.

11. Matters arising from the Minutes

- a) Enforcement – Windows, 62 Barrow Rd – the PC was pleased to see that work has been progressing with the installation of the windows and look forward to a speedy conclusion.
- b) Neighbourhood Plan (NP) – The pre submission is out for consultation. Residents need to have comments in by 2nd July and statutory bodies by 6th July. It was sent to all the statutory bodies to which the SG was required to send it to. The Vale will not be holding any more workshops before it submits its comments. The submission will be made to the Vale by 13th July. Nigel McGurk will produce the basic conditions statement to say it is fully compliant.
- c) Trail – Cllr Bahu is progressing the Young People's Summer Programme. RB

13. Finance and Administrative Matters

a) Accounts for payment

Payee	Purpose	Total	VAT
Dry Sandford Primary School	Room rental PC Meeting	£10	
Parish Clerk	May & June Salary	£896.78	
Parish Clerk	May & June Expenses	£88	
Roger Symes	Internal Audit	£180	
Earth Anchors Ltd	X Noticeboards & Installation	£3142.80	£523.80
BGG	Grass cutting May	£120	£20

b) Applications for Grants

Wadstock – Cllr Page proposed a £100 donation and it was seconded by Cllr Bahu. There was a unanimous vote in favour.

There was a unanimous vote to increase the Clerk's hours by 4 per month, to be reviewed on a 6 monthly basis. The Clerk's appraisal & salary review will take place annually in September.

The Clerk to provide Cllr Page with an update of where the reserves as they currently stand. AC

The Finance Committee will comprise of Cllrs Talbot, Painting & Churchouse.

14). Matters raised by members of the Council

DIO / Carter Jonas Meeting

Cllr Parking gave the following report:

'Cllr Page, Parking and the NP Steering Group met with the DIO and Carter Jonas. They began by telling us that the NP was full of holes and they would not be able to approve it. However, as the meeting progressed, their representative who made the statement, became more isolated in his views that appeared to be that the PC and SG did not understand what they had been doing for the last 18 months. Once it had been established that the PC and SG accepted the requirement to build on the Airfield, their reps became less confrontational and listened. The PC reiterated our need to protect the Green Belt of Shippon and whilst it does not conflict with their plans for us, they were pleased that the Airfield as such was not a battle ground.

However, it really was a tick box exercise on their part and not a meaningful discussion, although they want another meeting in the future. They were taken aback by the level of expertise found around the table from the SG and knowledge that they had right on their side and could not be bullied. The Green Belt is going to be our issue as can be seen from their plan. (Alun Hayes to send out copies upon request).'

The NP group and PC are standing alone as, the DIO wants to sell the land, the Vale wants to build on it and developers won't care, so that is why the NP needs to be submitted without delay to provide more leverage. The DIO and Vale have consultants working on their respective angles.

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Cllr Parkin suggested that Cllr Page speaks on behalf of the PC at the LPP2 Inspector's Hearing on 26th July. Cllr Page agreed to speak. John Ashton has put together a very good paper on the Green Belt. Cllr Painting commented that the DIO and Carter Jonas are very vague about the Playing Field and current Army housing stock. If the Army go, then the housing stock will need to be handed back to Adlington Homes.

16). Sandleigh Road Recreation Ground

The Inspection roster for 2018 is below: Any requests for amendments should be sent to the Clerk. **All**

2018			
June	Cllr Caroline Parkin	July	Cllr Colin Cox
August	Cllr Phil Painting	September	Cllr Mike Page
October	Cllr Vicki Talbot	November	Cllr David Churchouse
December	Cllr Aex Royle	January	Cllr Richard Bahu

Cllr Parkin to do the June inspection.

CP

Cllr Parkin went through the correspondence and it was resolved to note it and his comments.

17). Correspondence

Oxfordshire County Council

Oxfordshire Matters Newsletter

Briefing: County & Cherwell considering joint working relationship

OALC

May Update (AGM 2nd July 2018)

Small Grant towards commemorative silhouette remembering First World War

Vale

New Community Café in Botley to support young people with £7,000 Vale funding

Vale news

Policing in the Thames Valley – Matthew Barber

Electoral Register Update

Abbey Meadows new toilet facilities

Re-opening of Abbey Meadows Pool 16th June

Summer Town & Parish Forum cancelled

Other

Sports & Play Consulting

Solutions Urban Furniture

Playground Services Ltd

OCVA news

Breakfast Club Report Dry Sandford Primary School

The App Office

Arien Designs Ltd

X2Connect – red telephone box renovations

The Parish Notice Board Company

TWM – Traffic Control Systems

Ringrose Tree Services

Healthwatch Oxfordshire News

CAB Newsletter

Local Council Public Advisory Service

Earth Anchors Ltd

Rospa – notification of July Play area inspection

CFO AGM 28th June, Wootton & Dry Sandford Community Centre, 1.30 – 3.30p.m.

18). Cllrs reports and items for future agendas

Nothing raised

19). Date of next meeting

It was confirmed that the next Meeting will be held at 7.30p.m. on 6th August 2018 at Shippon Church Hall.

There being no further business the Chair closed the meeting at 9.00 p.m.

Signed.....Date.....

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