

The Parish Council of St. Helen Without

Minutes of the Parish Council Meeting held on Monday 4th December 2017 at 7.30pm
at Shippon Church Hall

Present: Cllrs: M. Russell (in the Chair), C. Parkin, C. Priestley, V. Talbot, Phil Painting, Colin Cox, M. Page

In attendance: Mr Derek Kelso, Mr Richard Bahu, Mr Geoff Fitzgerald, Anna Clarke (Clerk)

1. Apologies for absence

Cllrs Catherine Webber, Richard Webber

2. Declarations of Personal or Personal and Prejudicial Interests

Cllr Talbot – windows Barrow Road & mirror opposite the Church

Cllr Russell – Dalton Barracks

3. Matters raised by members of the public

Mr Fitzgerald attended on behalf of the Governors at Dry Sandford Primary School to request a grant towards the running costs of the breakfast club at the school. The breakfast club ensures that children, who may not get breakfast at home, are able to have something to eat to enable concentration for learning. The school has a large number of pupil premium children and those on ECHP's and also 22 children from the Barracks. Cllr Russell proposed a grant of £500, which was seconded by Cllr Page and the vote was unanimous. Mr Kelso encouraged Mr Fitzgerald to also contact him re further funding.

4. Cllr Resignations and Co-option of New Cllrs

Cllrs Houlden and Gilbert have resigned from the Parish Council. There was a unanimous vote to co-opt Richard Bahu as a new member.

5. Attending Councillors & MoD

Remembrance Day parades were supported well by the Barracks.

Cllr Bahu commented that he had been in touch with Matthew Vorbach at the Barracks re arranging half term events, one in Wootton and one in Shippon. Cllr Bahu to keep Mr Kelso notified. Cllr Bahu commented that it was unclear who is the liaison for the NP, the DIO or Mr Kelso. Mr Kelso confirmed that everything on a day to day basis should continue to go through him.

Cllr Russell to ask Mrs Tonks to contact Mr Kelso re the church organist's payment and provide a copy of the original agreement if possible; Mr Kelso will forward it onto the Chaplaincy. MR

Mr Kelso reported an incident with a car 'drifting' on the Airfield, currently being dealt with by the Police. Signs are now up to remind people that the airfield is used for training practices etc. The PCSO is looking into the previous incident with footballers on the Airfield.

Mr Kelso also reported that a noise complaint at the bottom of Honeybottom Lane from 2nd November is currently being investigated.

Cllr Page to email Mr Kelso with a request to the Army for help with putting up road safety signs produced by pupils of the Manor School. MP

6. Local Plan Part 2 (LPP2)

2 responses went in from SHW PC for Green Belt and Infrastructure respectively. The meeting attended by Cllrs today with Carter Jonas, suggested that there would be a start of 600 houses at each end of the Parish, with the school at the north end. It appeared obvious that they would not be waiting for the Army to leave before building begins. If there were 1200 houses in one area, then there would be a greater chance of infrastructure being addressed, however, by splitting it 600/600, this is less likely to happen. In the long term, they will be joined up as part of the 4000 houses planned.

Carter Jonas are advising the DIO; they began assessments 2 years ago. Cllr Russell commented that she felt the DIO were not keen to give any idea on how many houses the Army is giving up as there are too many 'if and buts' at the moment to commit.

The Vale are now talking about development starting in 2025 (although the way it is worded is very vague it could be start building by 2025 or 1200 houses actually built by 2025) and it is proposed that it will follow garden village principles. The work could begin without the need for the Army to move out.

There are 450 representations on LPP2. It will be going to the Secretary of State in February 2018 and they will appoint an independent inspector for examination in the summer of 2018 with a view for the plan to be adopted by the end of 2018.

The NP Group had stressed the importance of separation to the old village but the maps from Carter Jonas show development next to it. The presentation looked at Heritage, garden village principles, ecology, arborial, Green Belt, flood drainage, transport and conceptual. All of this would need to get through the Inspector first. Cllr Russell asserted that it would need serious consideration as it looked

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like Carter Jonas were planning on forging ahead regardless of infrastructure. The 'fight' will start with the Inspector.

Cllr Page commented that the PC's concern was LPP2 but alongside that there was the Neighbourhood Plan and how it will look and that the PC needed to keep its eye on the strategy of keeping the old village separate. The NP questionnaire will be going out soon and it is hoped that the NP will be completed before LPP2, so the Inspector will have to take note of it. The PC applied to provide an oral presentation in their submissions. Mr Fitzgerald warned that the Vale can bounce the NP.

Mr Fitzgerald said that LPP2 talks about a Masterplan for Dalton Barracks but there doesn't appear to be any documentation for the PC and residents, giving them an opportunity to consult on it. Mr Fitzgerald also commented that Wootton, Dry Sandford and Cothill had not engaged well initially but that the prospect of 600 houses at that end may encourage more engagement.

Next Steps

Cllr Page suggested that in January, the PC puts together a strategy for putting arguments into the Inspector and to engage more with Parishioners. Consideration to be given to a public meeting at each end with the Manor School as a possible venue. Cllr Russell to circulate the maps from the meeting with Carter Jonas.

ALL/MR

6. Minutes of the Meeting held on 16th October 2017

Cllr Talbot asked for the following amendment to be made: Mr Kelso, not Cllr R Webber said that the 'Army would not be adversely affected by the Airfield being built on'.

The minutes were agreed and signed by the Chair.

7. Matters Arising from the Minutes

a) Highways

Grass Cutting – it was agreed that the HSG should go ahead and obtain 3 quotes for an extra cut/2cuts. One cut should be possible within the grant from OCC but 2 may take it slightly over. OCC would still do one cut and retain responsibility for visibility splays.

VAS in Barrow Road is due its next download at the end of this month, it continues to show broad conformity with the speed limits for traffic entering the village from the Marcham direction. Three designs were chosen from the posters created by Manor school pupils and Cllrs Priestly and Page attended the Manor to hand over the prizes (art boxes sourced by Carole Priestley at £20 each). It is thought that, as an initial minimum, a sign in each direction placed strategically in Barrow Road and a sign in each direction in Cholswell Road. There will need to be due consideration given to the exact placement of the signs. The Headmaster has offered to go 50/50 on a double sided one outside the school. There was a unanimous vote to allow a £1,000 budget for procuring and installing signs. It is proposed to now have a similar competition for the pupils of Dry Sandford School. Mr Fitzgerald to follow up with the school.

Dry Sandford Primary School Road markings - Cllr Webber has pushed Highways to give assurance that the road markings outside the school will be given priority in the next financial year.

Honeybottom Lane – it would cost approximately £5K to get the speed limit changed. County would likely expect the PC to pay most, if not all of it. Cllr Russell suggested taking it to the next level to consult with the Police. However, if Wootton were to take on the pavement issue, then the 30mph limit change may not be necessary.

HSG

Tarmac path at the Church, Barrow Road – Cllr Page to ask Mrs Tonks to forward it to the County Council.

MP

Mirror Barrow Rd - Cllr Bahu raised concern about visibility from the Church car park exit and asked if it would be possible to get a mirror installed on the opposite side to the road. It was agreed that it was an issue for the landowner and 4 against 3 voted to write to John Binning asking him to give consideration to installing a mirror. Cllr Talbot declared an interest as it would potentially need to go on her wall, which is listed and would be unlikely to agree to permission being requested. Cllr Parkin commented that the Church car park should not be used apart from activities there and that, although it is tricky, as long as people are careful, it has never caused problems.

b) Abingdon Town Council - Community Governance Review postponed until after the election. To come off the Agenda for the time being.

c) Overhanging Vegetation - The Clerk to write to numbers 4, 38 and 40 Rookery Close. AC

d) Enforcement – Enforcement are looking into Manor Barn. Work is due to start soon on the windows at 62 Barrow Road.

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- e) Neighbourhood Plan (NP) – George Edmonds-Brown extra hours were agreed. 2 quotes have been obtained for a consultant, from CFO and Nigel McGurk. Other quotes were chased but no response received. Cllr Page proposed accepting the quote from Nigel McGurk, Cllr Painting seconded the motion and there was a unanimous vote to accept. 3 quotes have been obtained for data analysis. NP costs for the year look to be approximately £3,500. Cllr Parkin to leave the steering group now that Mr Bahu has become a Cllr.
- f) Newsletter – The Clerk to get a draft out to Cllrs. AC
- g) Budget – replacement noticeboards to be included. AC

5. Finance and Administrative Matters

a) Accounts for payment

Payee	Purpose	Total	VAT
Shippon Church Hall	Room rental PC Meeting	£16	
Parish Clerk	Salary October & November	£905.18	
Parish Clerk	Expenses October & November	£88	
BGG	Grass Cutting October	£100	£20
John E Wright	Printing LPP2 Flyers	£138	
ST Grounds Maintenance	Bin Emptying	£20	
Citizens Advice Bureau	Grant	£100	
Oxfordshire County Council	1x Archer tube (Honeybottom Lane)	£234	£39
Royal British Legion	2x wreaths + donation	£75	

***Amendment to the agenda John E Wright £138, not £140**

b) Applications for Grants

£500 grant agreed for the Dry Sandford Primary School Breakfast Club.

Nettlebed Hospice – Cllrs appreciate the work carried out by the hospice but are unable to provide a grant as it is out of the parish.

6. Matters raised by members of the Council

Parking - During a recent Lacrosse match at St Helens, cars were again parked on the Bridge, all up Faringdon Road and Barrow Road. The Clerk to write to the Head at St Helens to remind them of the original agreement and ask them to notify in advance, (including visiting teams), to use parking provided.

AC

Noticeboard – the Clerk to get quotes for 2 new noticeboards.

AC

Elm Tree Walk wall – Cllr Russell to follow up.

MR

Cllr Resignations – 3 Cllrs have now left. A meal to be arranged for them. The PC will pay for the Cllrs who have left. Cllr Gilbert to be nominated for the Mayor's long service award.

Sub Groups – Cllrs Cox and Bahu to be on the Environment and Amenities Sub Group. Cllr Page to put together an induction pack for new Cllrs and some more guidance on sub groups. MP

7. Planning

a) Decision Notices

b) Ref:	P17/V2511/LDP
Date	11 th September 2017
Description	Widen existing access from 1.2m to 3.0m to allow machinery access
Address	Rushwood, Cothill Road, Dry Sandford, OX13 6JW
St Helen Without PC's comments	LDP for info only
Decision	Certificate of Lawful Use or Development on 6th November 2017

Ref:	P17/V2616/LDP
Date . 22 nd September 2017	
Description	Construction of single storey outbuilding.
Address	Rushwood, Cothill Road, Dry Sandford, OX13 6JW
St Helen Without PC's comments	LDP for info only
Decision	Refusal of Certificate of Lawful Use or Development on 17th November 2017

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Ref:	P17/V2323/FUL
Date	23 rd August 2017
Description	New dwelling to replace existing dwelling on site that is in very poor condition.
Address	29 Landsdowne Road, Dry Sandford, OX13 6EA
St Helen Without PC's comments	St Helen Without Parish Council has no objection to the application but would like to raise the concern of parking, which is assumed will overflow onto the bridle path and Landsdowne Road.
Decision	Approved 23 rd October 2017

Ref:	P17/V2290/HH
Date	22 nd August 2017
Description	Detached oak framed open bay garage
Address	76a Honeybottom Lane, Dry Sandford, OX13 6BX
St Helen Without PC's comments	No objection
Decision	Permission Granted 11 th October 2017

Ref:	P17/V2938/T28
Date	25 th October 2017
Description	Installation and replacement of telecommunications equipment. Replacement of existing head frame, accommodating 3 no. existing antennas with proposed head frame, accommodating 3 no. proposed antennas, installation of 1 no. equipment cabinet; plus minor ancillary works.
Address	Adjacent to the Barracks PTD Faringdon Close DNS, Faringdon Close Streetworks, Faringdon Close, Shippon, OX13 6LR
St Helen Without PC's comments	For info
Decision	Telecommunications Development (28) - Approval Granted on 6th November 2017

b) Applications dealt with between meetings

Ref:	P17/V1336/0
Date	19 th May 2017
Description	Development of up to 200 dwellings, means of access and associated works, with all other matters (relating to appearance, landscaping, layout and scale) reserved. Amended site access/tree plan. Alteration to Wootton Rd roundabout.
Address	Land north west of Abingdon-on-Thames Land bound by Wootton Road, Dunmore Road and the A34 Abingdon-on-Thames
St Helen Without PC's comments	<p>The Parish Council of St Helens Without has the following comments on this Outline Planning Application</p> <p>1. Housing - This development has a good mix of private and affordable housing numbers with a mixed variety of design and building materials. The open spaces are provided around the perimeter of the site and a small central square. The Vale are asked to ensure that the percentage of open spaces are the correct proportion for the site and design as under their Local Plan Part 1 2031. A development this size should provide some communal facilities to create and develop a sense of community. An adaptable central building that could provide retail, nursery and social facilities</p> <p>2. Traffic - The present traffic problems around North Abingdon will only be improved when the additional slip roads south on the A34 are provided at Lodge Hill Interchange. Therefore, it is essential the no full planning permission is granted on any large-scale housing development before funding is obtained for these road improvements.</p> <p>Before full planning permission is granted for this site the VWHDC should ensure that the width of internal roads within the site is sufficient to prevent blockage by parked cars so that emergency vehicles etc can access. With houses constructed with no garden space at the front of the property and between the access roads</p>

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	<p>this is essential. We do not wish to see another error like Deerhurst Park at Wootton.</p> <p>3, Noise and Pollution - There are concerns that noise and air pollution may be a problem on this site due to the close proximity of the A34, Wootton Road and Abingdon Ring Road.</p> <p>Therefore, ongoing monitoring should be undertaken to ensure statutory levels are not exceeded, particularly in the Community Play Area.</p> <p>4. 106 or CIL Contribution - The Parish Council of St Helen Without would expect to receive a 106 or CIL contribution [if this is adopted before full planning application is permitted] towards a Village Hall in Shippon.</p>
Decision	8 th September 2017 (no decision yet issued)

Ref:	P17/V2706/LDP
Date	2 nd October 2017
Description	Proposed single storey detached outbuilding, to provide garages and garden store. Existing hardstanding retained.
Address	101 Lashford Lane, Dry Sandford
St Helen Without PC's comments	For info only
Decision	27 th November 2017 (no decision yet issued)

Ref:	P17/V2864/FUL
Date	31 st October 2017
Description	Conversion of redundant agricultural barn into dwelling including change of use.
Address	Manor Farmhouse, 84 Church Lane, Dry Sandford, Abingdon, OX13 6JP
St Helen Without PC's comments	No Objections
Decision	26 th December 2017

Ref:	P17/V2863/DIS
Date	20 th October 2017
Description	Discharge of conditions 3 and 4 on application ref. P17/V1180/FUL Demolition of existing single storey building which provides borders dormitory and house parents accommodation for Cothill House School. Demolition of ancillary out-buildings associated with the building and site. Erection of new two storey borders dormitory and house parents accommodation to provide additional and improved facilities and spaces to modern standards, including improved access, paths & terraces. Existing pick-up/set-down area to be increased to accommodate start and end of term vehicle movements.
Address	Cothill House School
St Helen Without PC's comments	For info – discharge of conditions from P17/V1180/FUL
Decision	1 st December 2017

Ref:	P17/V3169/T28
Date	22 nd November 2017
Description	Replacement of existing headframe accommodating 3 no. existing antennas with proposed headframe accommodating 3 no. proposed antennas, replacement of 1 no. existing equipment cabinet with 1 no. proposed equipment cabinet; plus minor ancillary works.
Address	VWH004 – PTD Faringdon Close DNS Faringdon Close Streetworks Faringdon Close, Adj to the Barracks, OX13 6LR
St Helen Without PC's comments	For info
Decision	22 nd December 2017

8.Sandleigh Road Recreation Ground

Goal Posts – The Clerk to follow up with Martin Gilbert for the quotes. One goal post to be ordered. AC
Felled Trees – Currently with Environmental Health looking into fly tipping. The Clerk to write to Sonia Smith asking for the rubble to be removed in 1 week or the PC would remove and invoice her. If the payment is not subsequently paid, it will be followed up through the small claims court.

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The Inspection roster for 2017 is below: Any requests for amendments should be sent to the Clerk. **All**

2017			
November	Cllr Madeleine Russell	December	Cllr Caroline Parkin
2018			
January	Cllr Phil Painting	February	Cllr Colin Cox
March	Cllr Mike Page	April	Cllr Martin Gilbert
May	Cllr Ken Houlden	June	Cllr Carole Priestley

Cllr Russell went through the correspondence and it was resolved to note it and his comments.

9. Correspondence

Oxfordshire County Council

OALC

October update

VofWHDC Communications:

LPP2 Update

New External Auditor – Moore Stephens

Waste Team – Deep Clean

Vale Town & Parish Forum

£51 million government money for transport technology

Vale news October

Warning not to put batteries in the bin

FAQ.s on Community Infrastructure Levy (CIL)

Awareness raising poster child exploitation & safeguarding public places

Business Action Plan

Launch of Business & Innovation Strategy Action Plan 2017-20

£43,000 available for Wantage and surrounding villages community projects

Nominate local business for V48 award

Energy Recovery Tour at Ardley -13th December – black bin waste incinerated to produce electricity.

Other

Civic Voice – invitation to join and donate

OCVA AGM & Newsletter

Nettlebed Hospice grant request

NHS – Planning GP Services

TVP – Hate Crime awareness campaign

CFO Newsletter

CPRE demand for public enquiry into the Expressway Growth Plan

High Sheriff Awards nominations due by 11th January 2018

CAB Newsletter

Westminster Briefing – Women in Local Government Conference 31st January 2018

a) Cllrs reports and items for future agendas

Nothing raised

b) Date of next meeting

It was confirmed that the next Parish Meeting would be held at 7.30 p.m. on Monday 15th January 2018 at Dry Sandford Primary School.

There being no further business the Chairman closed the meeting at 9.55 p.m.

Signed.....Date.....

Minutes & Agendas can be found on our website at: <http://www.woottondrysandfordshippon.co.uk/>