

The Parish Council of St. Helen Without

Minutes of the Parish Council Meeting held on Monday 8th March 2017 at 7.30pm
Shippon Church Hall

Present: Cllrs. M. Russell (in the Chair), G. Fitzgerald, M. Gilbert, C. Priestley, C. Parkin, V. Talbot

In attendance: Cllr Richard Webber, Mr Derek Kelso (MOD), Anna Clarke (Clerk)

1. Apologies for absence

Cllrs. M. Page, K. Houlden & (DC) Catherine Webber

2. Declarations of Personal or Personal and Prejudicial Interests

Cllr Parkin - the Manor planning application

Cllr Talbot - the renewal of windows at 62b Barrow Road and the Prince of Wales Pub

Cllrs Gilbert & Fitzgerald – Vortal

3. Matters raised by

a) members of the public

b) Attending Councillors

Cllr Richard Webber

ElmTree Walk Application – Cllr C Webber has been working with the Planners on the rebuilding of the wall and the Parish Council have now accepted the new conditions. Thames Water have been contacted about the running water and County over the state of the road. County will demand that the Developers put the road back to state it was in pre building. Cllr Russell commented that there was a lot of debris. The field owned by the Binnings is currently being reconsidered by Planning.

Unitary proposal – County, South Oxon & Vale are all in agreement. The other districts want things to remain the same. There is no alternative proposal on the table therefore. Currently, for each £100 of council tax, £80 goes to the County and £20 to the district. The proposal going forward will be that an equal share of input from across County and the districts. Oxford City would stand alone but would lose some of their big decision making powers. The new unitary councillor would have responsibility for bigger decisions but also at a local level on smaller boards.

Local Plan Part 2 (LPP2) – Dalton Barracks – this would not happen in a hurry so there will be lots of time and opportunity to review the infrastructure. Mr Kelso confirmed that all road surveys have been done and that the Army is working towards a 2029 disposal date. At the moment, a range of house numbers has been given from 1200 to 2000. It is likely that this will take place, so from the start it is best to lay out what the parish wants rather than having something forced on us. Cllr Russell commented that this is where the Neighbourhood Plan would come into its own. There has been talk of 2 primary schools within the development, however there is no mention of secondary schools or other services like GP's. The intent is also to have a country park to separate Wootton & Dry Sandford from the proposed Dalton Barracks area of development. The LLP2 also includes all the area north of Barrow Road. Cllr Russell commented that the PC will need to fight for that bit of greenbelt. They have kept a strip of greenbelt between Shippon and the A34 to separate it from Abingdon. Abingdon Town Council are trying to lay claim to the area.

LPP2 & Vortal

The purple sites (on line at www.whitehorsedc.gov.uk/LPP2) were the original sites proposed around Wootton & Dry Sandford but since then, Dalton Barracks came up to be released in 2029, so now Vale are looking at starting in that zone. The purple sites (including Vortal's) will no longer come out of the greenbelt for the time being but are likely to be revisited at some point. In light of this, Vortal would need the community to be on board for a CRTBO and it doesn't appear that this is wanted. The Parish Council to look at how to approach residents to take this forward.

Cllrs Vale have now overallocated, picking up Oxford's unmet need. It depends on what sites fall away over time as to what will be revisited. Residents are encouraged to stay engaged, however, as SHW PC and Wootton PC will be putting together the joint Neighbourhood Plan.

c) MOD

The new Station Commander is Lt Col Craig Hanson.

There have been a couple of noise complaints recently from a motor sport event taking place on the same day as an aircraft event. There will no longer be dual booking of events on the airfield. There was also a complaint about helicopters, which are nothing to do with Dalton Barracks. The number to call for complaints of helicopter noise is 0845 600 7580. The Environment Agency gets a list of all the events at the Airfield each month. SXS events no longer take place on the Airfield. There are a lot more low carbon, low noise events. Cllr Fitzgerald raised the issue of the agreement which limited the number of events, however Mr Kelso stated that events have evolved since that agreement was put together, so it

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would hold less relevance now. Cllr Rusell asked that Mr Kelso try to arrange a meeting with the Station Commander to discuss the inclusion of DB in the Neighbourhood Plan. DK

Matthew Vorbach – Army Welfare Service - This is comprised of 4 pillars, Community Support, Play Work, Youth Work and support for adults to access life outside of the military bubble as army life can be very transient in and disruptive. Mr Vorbach request £750 funding for a 5 week summer programme (also open to civilian children) to engage young people in activities and outdoor pursuits. There was a unanimous vote to provide a grant of £750. Mr Vorbach will provide a report after the programme has taken place.

4. Minutes of the Meeting held on 30th January 2017

The minutes were agreed and signed by the Chair.

a) Highways matters

The County have been advised of the sites for the tubes (to assess speed) to be laid on Honey Bottom Lane. The Clerk to follow up on timescales. AC

Cllr Rusell is awaiting an update from Geoff Barrell on the status of the VAS.

b) Transport including No 4 Bus

Plans are currently being put together for access into the site for the 60 homes to be built on Wootton Business Park. Oxford Bus Company want to be involved in discussions re a turning circle.

c) Abingdon Town Council Neighbourhood Plan

The Clerk trying to get a meeting with Radley & Sunningwell who are in the same position as SHW.AC

d) Overhanging Vegetation

Cllr Parkin to contact Dry Sandford Primary School about overhanging vegetation between Green Lane and the rear entrance to the school. Cllr Gilbert to follow up with the owners of the Nissan field. CPa/MG
Cllr Priestley is approaching Mr Kelso re doing a drive round the airfield with the Highways sub committee to check which is MoD land and what belongs to the Parish for vegetation cutting purposes.

CPr/DK

e) Enforcement

The windows on 62 Barrow Road are still not completed. The clerk to follow up.

AC

f) Neighbourhood Plan (NP)

There is now a Steering Committee. The next meeting will take place on 14th March.

g) Vortal

At the next meeting a vote will be taken whether to take things further with Vortal.

5. Finance and Administrative Matters

a) Accounts for payment

Payee	Purpose	Total	VAT
Shippon Church Hall	Room rental	£16	
Parish Clerk	Salary February	£435.12	
Parish Clerk	Expenses February	£44	
Parish Clerk	Printing Flyers	£46.20	
Wicksteed Playgrounds	Repairs, Sandleigh Rd Rec Ground	£679.20	£113.20
OALC	2017-18 Subscription	£336.92	£56.15
Not published on the agenda			
Wootton PC	No 4 bus meetings contribution	£88.75	
Wootton PC	George Edmonds-Brown – NP Coordination	£544.82	
Wootton PC	Joint website contribution	£73.85	

c) Applications for Grants

Oxfordshire Play Association – Cllrs voted to give £150 to the OPA towards their 'playday'.

MoD – Cllrs voted to give £750 to towards the week summer programme for young people.

Caroline Simmonds, on behalf of WaDS Community Centre sent a copy of their accounts and asked for a grant as they want to re-do the outside play area. They currently have a large amount of money in their account. Cllr Russell to ask them to come and talk to the PC.

MR

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6. Matters raised by members of the Council

Manor Prep School – Cllr Russell spoke to Shaun Forrestall, Chair of Governors. The Manor have now appointed a Project Manager. Mr Forrestall didn't offer a view on the lights. Although not keen on a liaison committee, he agreed to one or two meetings a year. The Clerk to send an update to Janine Elliott.

AC

Newsletter - The Clerk to gather the contributions together.

AC

Speed Gun - Cllr Page to follow up.

MP

Prince of Wales Pub - The Clerk to submit the nomination form.

AC

Noticeboard Lashford Lane – the Clerk to get a quote for a new noticeboard.

AC

Pothole – There is a large pothole at the top of Landsdowne Road where it joins Lashford Lane (actually in Lashford Lane). The Highways Sub Committee to follow up.

HSC

7. Planning

Barrow Rd - When the plans are amended for Barrow Rd, if the application number remains the same, it will need to be taken up with Emily Hamerton as it will be out of time to be 'called in'.

St Helen's Church Planning Application

The PCC were meeting last week to discuss concerns over the position and aesthetic of the proposed toilet block. Cllr Fitzgerald gave notice to call it in.

a) Decision Notices

Ref:	P16/V2780/HH
Date	5 th December 2016
Description	Side Extension & Loft conversion
Address	Rushwood, Cothill Road, Dry Sandford, OX13 6JW
St Helen Without PC's comments	No objections
Decision	Permission granted 3 rd February 2017

Ref:	P16/V3118/HH
Date	17 th December 2016
Description	Proposed demolition of out building and construction of rear extension and internal alterations to form improved residential accommodation.
Address	101 Lashford Lane, Dry Sandford
St Helen Without PC's comments	No objection.
Decision	Permission granted 2 nd February 2017

Ref:	P16/V3084/FUL
Date	9 th December 2017
Description	Revisions to extant planning consent - application reference P16/V0282/FUL Proposed revised scheme for 2 x detached houses and garages
Address	Land fronting Elm Tree Walk
St Helen Without PC's comments	Update to previous objection - The Parish Council of St Helen Without is now prepared to accept the size and positioning of the Garages as detailed in the Plan Drawing Number 444/P/01 Revision C and on which you have now checked the width of the grass verges as detailed below. The stone wall which has to be reinstated was a very ancient wall so although the plan states a rubble stone wall, we will expect a rebuilt stone wall of a minimum width of 0.5 metres in front of both plots.
Decision	Planning Permission 2 nd March 2017

Ref:	P16/V3199/SCR
Date	19 th December 2016
Description	Screening opinion for residential development up to 200 dwellings, public open space provision and access from Wotton Road.
Address	Land to the North West Abingdon
St Helen Without PC's comments	No comments permitted
Decision	EIA required 26 th January 2017

Ref:	P16/V3240/PDH
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Date	22 nd December 2016
Description	Single storey rear extension
Address	81 Lashford Lane Dry Sandford Abingdon Oxfordshire OX13 6DZ
St Helen Without PC's comments	Permitted development. For info only.
Decision	PDH agreed 24 th January 2017

b) Applications dealt with between meetings

Ref:	P16/V3165/FUL
Date	19 th January 2017
Description	Proposed 4 no dwellings and works there to
Address	Land adjoining no 38 Barrow Road, Shippon, OX13 6JF
St Helen Without PC's comments	<p>This site is washed over by the green belt , however there is limited infilling allowed in the village of Shippon. Vale LPP1 Core policy 13.</p> <p>This site is in the oldest part of the village and has listed buildings on the east and south.</p> <p>The level of the site is appropriately 2 metres higher then Barrow Road so any development must take this into consideration and be sympathetic with this part of the village, retaining this section with its historical impact for the village.</p> <p>There are other sites in the village where infilling would not have such a detrimental affect.</p> <p>The present proposal is inappropriate for this site for the following reasons</p> <ol style="list-style-type: none"> 1. The size and height of the houses are inappropriate and would over dominate this area and considerably change the present historical setting of Barrow Road. The house on plot 4 is only 7 metres from the low listed wall and 11 metres from the listed Stable Block Grade II of Church Farm House. The wing at the back of Church Farm House Grade II which is also listed, is probably the oldest building in Shippon and both of these retain their original condition. The site faces south towards the Old Manor another House Grade II listed building. The application does not preserve or enhance the setting of the listed buildings as required under the Planning (Listed Buildings and Conservation Areas) Act 1990. 2. Plots 1 and 2 on the north of the site, with houses of this scale will result in over dominance to the properties Nos 2 and 3 White House Close. The bungalow No 2 White House Close will suffer overshadowing with loss of light and privacy. 3. The proposed entrance/exit on to Barrow Road is considered to be inappropriate for this site. Barrow Road at his point is starting to narrow and curve and with the volume of traffic here a good visibility splay will be essential. The entrance also needs to be acceptable for emergency and service vehicles so would require enlarging and fundamentally impact the prominent stone retaining wall on the south boundary. An alternative access from Elm Tree Walk should be investigated.
Decision	13 th February 2017

Ref:	P16/V3129/FUL
Date	13 th January 2017
Description	Construction of independent single storey toilet block in churchyard
Address	Church of St Helen, Church Lane, Dry Sandford
St Helen Without PC's comments	St Helen Without PC would object to this application as it is not in keeping with an historic building and archway. It is in the wrong location and would severely impact on the historic listed church building and archway. The white finishing, a wood clad breeze block structure and PVC/UPVC fixtures and windows are completely inappropriate for a structure next to the Church and Archway
Decision	3 rd April 2017

Ref:	P17/V0548/SCO
Date	7 th March 2017
Description	Scoping Opinion request - for residential development of up to 200 dwellings; means of access and associated works with all other matters
Address	Land off Dunmore Road

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St Helen Without PC's comments	For information only
Decision	6 th April 2017

Ref:	P17/V0490/FUL
Date	8 th March 2017
Description	Renewal of previous planning permission for the demolition of existing commercial premises, and construction of new building to form four flats
Address	53 Besselsleigh Road, OX13 6DX
St Helen Without PC's comments	29 th March 2017
Decision	24 th April 2017

Ref:	P17/V0663/FUL
Date	17 th March 2017
Description	Demolish & replace 2 buildings
Address	Rushwood, Cothill Road, Dry Sandford, OX13 6JW
St Helen Without PC's comments	7 th April 2017
Decision	8 th May 2017

Ref:	P17/V0954/HH
Date	10 th March 2017
Description	Single storey rear extension and demolish existing conservatory
Address	35 Rookery Close, Shippon
St Helen Without PC's comments	31 st March 2017
Decision	1 st May 2017

Ref:	P17/V0605/FUL
Date	14 th March 2017
Description	Extension to provide office accommodation and change of use from residential dwelling to be used as the head office for Cothill Educational Trust.
Address	Cothill House School, 7 Cothill Road, OX13 6JL
St Helen Without PC's comments	12 th April 2017
Decision	5 th May 2017

Ref:	P16/V0477/PDH
Date	22 nd February 2017
Description	Single storey rear extension depth 4.800m, height 3.710m. Height to eaves 2.495m.
Address	29 Sandleigh Road, Dry Sandford
St Helen Without PC's comments	Permitted development. For info only.
Decision	5 th April 2017

8. Sandleigh Road Recreation Ground

Goal Posts

Cllr Gilbert got 2 quotes for getting the goal posts re-set, ranging from £110 to £220. Cllr Gilbert to follow up when the weather improves. MG

Felled Trees –

The Chair to visit the homeowner to discuss the way forward on 16th March. MR

The Inspection roster for 2017 is below: Any requests for amendments should be sent to the Clerk. **All**

2017			
March	Cllr Carole Priestley	April	Cllr Madeleine Russell

Cllr Russell went through the correspondence and it was resolved to note it and his comments.

9. Correspondence

Oxfordshire County Council

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OALC January and February updates
Highways, notification A34 road closures
Proposed Main Modifications Minerals & Waste Local Plan part 1
Draft proposals for a new unitary authority
Section 137 amount for 2017-18

VofWHDC

South Oxon & Vale Leaders statement on unitary authority
Vale newsletter
Local Plan Part 2 Consultation & Update Bulletin
Parish & Town Councillors Briefing Session Local Plan part 2 preferred options consultation 6th March
Vale budget commitments
Vale – 130 business leaders attended annual South Oxon & Vale annual business breakfast 21st Feb

Other

South & Vale Carers Forum 15th March
Function Website Design
OCVA Newletters
IMI War Memorial Cleaning
Civic Voice Design Awards
Thames Water – Harriet Allen presentation for future investment plans
Peter Reynolds Christmas Lighting
Oxfordshire Play Association grant request
Rural Oxon Network (RON) launch event 5th April
Online Playgrounds, playground repairs
Malcolm Lane – Parish Noticeboards
Oxford University Hospitals NHS Foundation Trust update on maternity at Horton Hospital
National Plant Monitoring Scheme – looking for volunteers
Dementia Awareness Event – 22nd March
CAB newsletter
Broxap Litter and Recycling
Street Furniture Direct
Oxfordshire Clinical Commissioning Group – The Big Consultation

a) Cllrs reports and items for future agendas

Nothing raised

b) Date of next meeting

It was confirmed that the Parish Meeting would be held at 7.30 p.m. on Monday 10th April 2017 at Dry Sandford Primary School.

There being no further business the Chairman closed the meeting at 10.10 p.m.

Signed.....Date.....

Our website can be found at: <http://www.woottondrysandfordshippon.co.uk/>