

The Parish Council of St. Helen Without

Minutes of the Parish Council Meeting held on Monday 21st September 2015 at 7.30pm At Dry Sandford Primary School

Present: Cllrs. G. Fitzgerald (in the Chair), M. Page, C. Parkin, M. Russell, B. Rogers, K. Houlden, M. Gilbert, V. Talbot and C. Priestley.

In attendance: Anna Clarke (Clerk), Mr Derek Kelso (MOD)

1. Apologies for absence

None given

2. Declarations of Personal or Personal and Prejudicial Interests

Cllr Fitzgerald declared an interest as a Governor of Dry Sandford Primary School in their request for financial assistance for the Breakfast Club.

3. Matters raised by

a) members of the public

Dry Sandford Breakfast Club

Jan Bartlett, Chair of Governors at Dry Sandford Primary School appealed for £500 to help fund the school's Breakfast Club. The school offers the facility of providing food and pre-school care for children to help aid concentration, in addition to offering a safe environment for the children who may need to be dropped off at school significantly earlier than the start of the school day. The cost is approximately £1 per child per day, (before and after school care). There is currently a take up of between 8 and 15 children for the breakfast club. The intention is to continue the facility indefinitely.

Cllr Russell proposed the approval of a grant of £500. Cllr Talbot seconded the proposal. This was put to the vote with 8 supporting the proposal and one abstaining, (Cllr Fitzgerald).

It was agreed that Jan would report back to the Parish Council in one years' time on take up of the scheme and benefits to the children.

b) Attending Councillors and MOD

Derek Kelso (MOD)

Jubilee Bench - Derek reported that the bench had been returned and apologised on behalf of the MOD for the difficulties that had arisen in trying to get it installed.

Bonfire Night event is moving to Shippon Dispersal, to be held on 1st November. Funds raised will aid various beneficiaries. **DK**

Lollipop Person - Derek has forwarded numbers of children at the primary and Larkmead schools to Cllr Russell for the purposes of the lollipop person.

Clay Pigeon Club – Clay Pigeon Club – all checks have been carried out by statutory bodies such as Police etc. Club will commence shortly, this activity will take place mainly on a Wednesday afternoon with some weekend activity as and when required. Letters will be sent out in due course.

November Exercise - November Exercise - There will be an exercise taking place on the airfield in November (date TBC). Derek has asked dog walking to be kept to a bare minimum and if on the Airfield all dogs are to be kept on a leash and under control. Owners with dogs off a leash may be asked to leave the exercise area. **DK**

Interceptors - function as a filter and are currently being risk assessed for the potential danger they pose to children. Contractors within Dalton Barracks have assured Derek they will be more vigilant in ensuring the gate is locked properly.

Sports Field – Metal flooring has been removed from the side of the Pavilion with a view of the ground being re-seeded.

Bus Shelter – Cllr Parkin noted that the bus shelter, which was originally installed by the RAF, is looking in a poor state of repair. Derek Kelso to follow up who is responsible for the upkeep of the shelter. **DK**

The HIVE offers a focal point for the Service Community by providing up-to-date news and information on what is happening in the locality. To ensure information get to the soldiers and their families Derek request for all web links community activities to be sent directly to the Hive officer based in Dalton Barracks Community centre. **DK**

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Community Engagement – Derek reported that since March, 5 requests have been received and followed through for assistance with tents and chairs.

DK to put forward to the Station Commander a request for a meeting with Cllrs Fitzgerald and Russell.

DK

Airfield Gates – Cllr Russell asked how the application for gates to the airfield was proceeding. Derek Kelso stated that the MOD would be sending out letters reminding residents that all dog walking activity is subject to a licence being issued and all dog walkers are reminded to keep their pets on a leash and to pick up and dispose of their pets waste.

DK

4. Minutes of the Meeting held on 17th August 2015

Cllr Houlden noted that the last minutes stated that he would be arranging for a new gate for Sandleigh Road Recreation Ground. It should have read Cllr Fitzgerald. This has now been passed to the Clerk.

AC

The minutes of the meeting on 17th August were approved and signed by the Chair.

5. Matters arising from the Minutes

a) Highways matters; Road Safety; Barrow Road and Cholswell Road; VAS

The first meeting produced numerous actions required. A traffic survey was undertaken with the majority of Parish Councillors and one resident. It revealed that there has not been a significant rise in traffic through the village, however, further surveys are required to determine if there is a problem with speed.

Next Steps

Approval has already been given for £3.5K, however, Cllr Russell requested approval for a further £1500 for additional costs. Cllr Parkin proposed the approval of a further £1500 spend. The proposal was seconded by Cllr Page. The vote was unanimous.

Cllr Russell asked for approval for spend for 2 Archer tests at a cost of £100 each + VAT on Faringdon and Barrow Roads, the results of which will determine where speed enforcement is required. The tests will be carried out during term time. Cllr Page proposed approval for 2 Archer tests. Cllr Talbot seconded the proposal. The vote was unanimous.

Derek Kelso reported that some military personnel has reported a variety of issues including parking of a horse box, parking on the pavement and car repairs taking place which were causing an issue in terms of taking the line of sight for cars. When Mr. Kelso receives the minutes of the meeting where this was raised, he will forward the relevant paragraph.

DK

When it is determined where the speed monitors will be placed, Cllr Talbot to provide the Clerk with addresses for residents whose houses will be in close proximity, for the Clerk to write and notify them of their installation.

VT/AC

b) Transport including No 4 Bus

A community meeting is taking place at the W&DS Community Centre on 29th September at 7.30pm for residents to put their questions to a panel of the MD of Oxford Bus Company and Wootton and SHW Parish Councillors. Oxford Bus Company have not yet provided figures to show if usage has increased. They expect numbers to increase in the lead up to Christmas. Amongst issues raised are that there are no children's passes from Abingdon. In addition, the Smart Zone pass only starts at Cumnor resulting in parents having to take their children to Cumnor or Botley by car in order to get the bus to school. As a result the stats are skewed.

There has been talk of putting a Park & Ride in Cumnor, which may also affect numbers using the 4 and 4b as it is likely to be cheaper. Cllr Fitzgerald to feedback on the meeting.

GF

Comments from Shippon residents to be fed to Cllr Rogers.

Cllr Rogers reported that there is a consultation taking place re: supported transport. There are certain routes that are currently subsidised but the County Council plan to remove the subsidies.

c) Community website and newsletter

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Cllr Fitzgerald to forward the Parish Newsletter to the Clerk for printing. The clerk to seek quotes from printers. **GF/AC**

A line to be included re the Bonfire Night and traffic survey.

d) Property Developers

Vortal will be attending the meeting on 2.11.15 to discuss their proposals for the Dry Sandford Development behind Lashford Lane. Planning Potential (NW Abingdon development), have been invited to the meeting but they have not yet responded to Cllr Fitzgerald.

NW Abingdon site is a strategic site that County negotiated with Vale. It will potentially have an affect on school places, dentist and doctors. It is also within the Green Belt.

Councillor Talbot paid a visit to the Kingsfield and Priory site in Marcham and noted as a point of interest that there will be more 4 bed houses than 2 bed bungalows being built despite the fact that demand appears to be for the latter.

e) The Jubilee Bench

As discussed earlier by Mr. Kelso.

f) Sandleigh Road Recreation Ground Gate Repairs

AC to follow up. GF to advise when it is sorted. **AC/GF**

g) Community website and newsletter

No comments.

h) Hitchcose Cothill, Footpath Closures

Nick Cross is going to submit an application for it to be made in to a formal footpath. The landowners have approached the Marcham Clerk and will now meet with the Marcham PC and Nick.

Cllr Talbot noted that some new notices have been put up about dogs needing to be kept under control following an incident where a dog attacked a lamb (although this does not relate directly to Hitchcose).

i) Cothill flooding

A meeting was setup with OCC to examine the problem and they agreed to instigate works to alleviate the problem. Cllr Fitzgerald will review progress. **GF**

j) Live Streaming and Recording of Parish Meetings

In line with the Freedom of Information Act open meetings can be filmed or recorded by anyone who may wish to. Cllr Fitzgerald stated that we need to look at the standing orders in December/January and include something in the protocol with regards to people stating their intention to record at the beginning of the meeting.

Cllr Talbot raised the point that email addresses should be set for councillors so that it is not necessary to use personal email accounts which might have ramifications to individuals privacy, with particular regard to any Freedom of Information applications in relation to parish council business. Clerk to follow up if they have already been created. **AC**

6. Finance and Administrative Matters

a) Accounts for payment

Payee	Purpose	Total	VAT
OALC	Chairmanship Training for 2 Delegates	£156	£26
ST Grounds Maintenance	Bin emptying August	£20.00	

b) Grants

1) Dry Sandford Breakfast Club

As above

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2) South and Vale Carers Centre

An application has been submitted for South & Vale Carers Centre to help unpaid carers across the Vale and South Oxon and support young carers aged 8-17 years. Cllr Houlden noted that a similar request had been submitted last year but no relevant recipients had been identified. Cllr Russell to approach people that will potentially fit into this category and ask if they have previously had a successful or otherwise approach to South & Vale Carers Centre to see if we can gather evidence of need in the district. If no evidence of need is identified, then the request will be declined on account of lack of evidence of numbers.

MR

7. Matters raised by members of the Council

Adult Equipment

Cllr Houlden has started the application to get 50% of the cost of the adult equipment for Sandleigh Road Recreation Ground, which will total £9995 +VAT. Vale will provide, in the new grants system, up to 50% for successful applications. Cllr Houlden stated that research in Brent Council where there are three sites where this type of equipment is available, showed mental and physical health of users were improved. It was agreed that if the grant was successful and the equipment secured, a goodwill donation would be requested from any commercially run exercise groups who made use of it. It was noted that there will be implied maintenance and inspection costs.

Cllr Houlden proposed that the PC spends up to £5000 if it is matched by a grant of 50%. Cllr Priestley seconded the proposal. The vote was unanimous.

8. Planning

a) Decision Notices

Ref:	P15/V1099/HH
Date	29/5/2015
Description:	Proposed single storey extension to western flank elevation of house
Address	The Orchard, 76 Honeybottom Lane, Dry Sandford OX136BX
St Helen Without PC's comments	No objection.
Decision	Permit 15 th July 2015

Ref:	P15/V1040/HH
Date	28.5.2015
Description:	Two storey side extension
Address	10 Rookery Close. Shippon OX13 6LY
St Helen Without PC's comments	No objections to this application as long as the District Council ensure the volume increase is within that allowed under their Local Plan.
Decision	Permit 15 th July 2015

It was resolved to note the Planning Authority's decisions

b) Applications dealt with between meetings

Ref:	MW.0119/15
Date	11 th August 2015 (but received by email, 26 th August 2015)
Description:	Section 73 application for the continuation of development without complying with Condition 1 (approved plans) of Planning Permission MAR/5529/1-CM (The extraction and processing of soft building sand and intermittently occurring limestone and the removal of surplus soils, the infilling with inert waste subject to prior on-site sorting and recycling, the provision of all ancillary facilities necessary for extraction and infilling

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	including but not limited to office, weighbridge, access ways, recycling plant and the restoration of the site for nature conservation and agricultural uses), in order to enable amendments to sequence of working and development of a specific crushing and screening area.
Address	Upwood Quarry, Besselsleigh, Abingdon, OX13 5DW
St Helen Without PC's comments	No objections

Ref:	P15/V2072/LB
Date	2nd September 2015
Description:	Replacement of two windows.
Address	Church Farm House 68 Church Lane Dry Sandford OX13 6JP
St Helen Without PC's comments	By 30 th September 2015

Ref:	P15/V2158/HH
Date	8th September 2015
Description:	Two storey rear extension to enlarge existing bedrooms on first floor and kitchen/dining area on ground floor. First floor side extension to create new en-suite/conversion/extension of garage into habitable accommodation and construct a new pitched roof over. Internal remodelling to suit.
Address	Casadeva Faringdon Road Shippon Abingdon OX13 6LT
St Helen Without PC's comments	By 1 st October 2015

c) Applications dealt with between meetings

Planning application response MW.0119/15 was submitted on 18th September as no objections.

9. Sandleigh Road Recreation Ground

a) Insp. report Aug: Cllr Priestley

Cllr Priestley carried out the inspection and reported that the bins had been emptied and the grass cut, however the paint on the bench has peeled and become very jagged resulting in potential risk of injury. It is also rusted underneath. A new bench will most likely be required. Cllr Houlden to inspect the bench and see what action needs to be taken. Cllr Priestley also noted that one of the trees also looks like it requires some care.

KH

The next inspection of Sandleigh Road Recreation Ground will be from Cllr Russell in October. **MR**

b) The Inspection roster for 2015/2016 is below: Any requests for amendments should be sent to the Clerk.

All

June 2015	Cllr Martin Gilbert	November	Cllr Geoff Fitzgerald
July	Cllr Vicki Talbot	December	Cllr Caroline Parkin
August	Cllr Ken Houlden	January 2016	Brenda Rogers
September	Cllr Carole Priestley	February	Cllr Michael Page
October	Cllr Madeleine Russell		

c) Correspondence

Cllr Fitzgerald went through the correspondence and it was resolved to note it and his comments.

ROSPA inspection report stated a medium risk due to bird droppings on the paint work. Cllr Fitzgerald to distribute the ROSPA report.

GF

Whaleback developers contacted Cllr Fitzgerald re potential for developing on the school car park which Cllr Fitzgerald indicated has been renovated by Cothill School and thus unlikely to be for sale. An application has gone in for the Wootton allotment.

d) Cllrs reports and items for future agendas

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Nothing raised

e) Date of next meeting

It was confirmed that the next meeting would be held on Monday 2nd November 2015 at Shippon Church Hall.

There being no further business the Chairman closed the meeting at 9.20p.m.

Signed.....Date.....