

# The Parish Council of St. Helen Without

Minutes of the Parish Council Meeting held on Monday 27<sup>th</sup> October 2014  
at the Dry Sandford Primary School at 7.30 p.m.

**Present:** Cllrs. G. Fitzgerald (in the Chair), M. Bailey, M. Gilbert, K. Houlden, C. Parkin, C Priestley, B. Rogers and M. Russell

**In attendance:** George Edmonds-Brown (Clerk), Mr John Higgs, County Councillor Richard Webber and District Cllrs Catherine Webber and Elizabeth Miles.

## 1. Apologies for absence

Apologies were received from Cllr Vicki Talbot

## 2. Declarations of Personal or Personal and Prejudicial Interests

None

## 3. Matters raised by a) members of the public

Wootton Cllr Eileen Langley attended the meeting to discuss the campaign to save the subsidy on the No 4 bus. Representatives of the two parishes and Dalton Barracks would be meeting the Oxford Bus Company on 28<sup>th</sup> October. Mr Higgs said that the return of regiments from Afghanistan to Dalton Barracks would increase the potential use of the service as social provision to families of soldiers serving overseas would cease. It was agreed that a more regular service would increase usage. Some residents were driving to Cumnor to take advantage of the more frequent service.

### b) attending Councillors and MOD

District Cllr Webber said that the nomination of Mr John Morley for the VWHDC Chairman's Community Awards had been accepted.

Support was growing for a complete review of the Green Belt rather than the current policy of nibbling away at bits of it as part of the Local Plan Part 1.

County Cllr Webber said that there were no changes proposed to the Green Belt within Shippon but there were a lot of proposed changes throughout the County. A complete review could be helpful to Shippon in developing suitable sites within the village.

The impact on transport by the Local Plan was being looked at particularly in relation to the A34.

Mr Higgs said that Col. Paul Fish had been appointed as the new Station Commander and would arrive in December.

There would be a bonfire event on the Sports Field on Sunday 2<sup>nd</sup> November.

Captain Jason Lowe was being proposed as the co-opted Parish Councillor for Shippon; his contact details would be forwarded.

JH

## 4. Minutes of the Meeting held on 15<sup>th</sup> September 2014

The minutes of the meeting of 15<sup>th</sup> September were approved and signed by the Chairman.

## 5. Matters arising from the Minutes

### a) The Jubilee bench

The Jubilee bench had still not been installed; Mr Higgs said the work was due to be done during the course of the week.

JH

### b) Community website and newsletter

The November newsletter would be delayed for a few days as the Editor was on holiday. The Community Centre's decision on collating was delayed as other print estimates were being taken.

### c) Shippon Plan developments

There had been no developments since the successful appeal hearing. It was agreed that when the next meeting was held with Mr Matthew Green an enquiry should be made about progress at Dunmore Farm.

MR/GF

### d) Planting Daffodils

It was agreed that the optimum time for planting daffodils this year was passed and it was noted that permission was needed for planting on highways' verges due to the presence of services and maintenance. It was resolved that sites should be identified and permissions sought so that the exercise could be carried out next year. The Church had offered to help with planting.

VT/GE-B

## The Parish Council of St. Helen Without

### e) Vandalism – Wootton PC Open evening – 16<sup>th</sup> September follow up

There had been a noticeable improvement since the Wootton Parish Council open evening although some vandalism had moved to the field north of Deerhurst Park. The owners of the field, Hartwells, were providing additional security. The Community Centre was providing open evenings on Fridays for young people and two youth representatives were being invited to join the Community Centre Board.

### f) St Helen’s Church

Cllr Fitzgerald agreed to follow up with the Parochial Church Council the Parish Council’s offer to contribute towards cleaning the War Memorial.

GF

### g) Remembrance Day Wreaths

The wreaths had been ordered for delivery to Cllrs Russell and Fitzgerald.

### h) Transport Review – No 4 Bus

Cllrs Fitzgerald and Rogers agreed to prepare a draft response to OCC from St Helen Without Parish Council.

BR/GF

## 6. Road Safety; Barrow Road and Cholswell Road

Mr Brian d’Arcy had expressed concerns about the safety of school children having to cross Barrow Road and the junction of Cholswell Road and Faringdon Road. The new chevrons at the junction had affected the line of sight. Oxfordshire Highways had been asked for advice and Mr Higgs had also consulted MOD experts.

JH/GE-B

## 7. Sign; the Manor School

Cllr Parkin had raised concerns about the road sign pointing towards the Manor School. Oxfordshire County Council has confirmed that they installed the sign at the request of and paid for by the Manor School.

## 8. Defibrillator at the WADS Community Centre

Concerns were expressed about the training for the defibrillator and the precise arrangements for the safe use of the equipment by the public. Cllr Rogers proposed that St Helen Without PC should contribute £500 to the cost of the equipment. This was seconded by Cllr Parkin and so resolved. It was resolved that Wootton Parish Council should be asked for information on the training and use of the equipment.

GE-B

## 9. Matters raised by members of the Council

Cllr Parkin said that the length of verge near the Church following work done by the Gas Board had not been re-instated properly. It was resolved that this should be raised with Oxfordshire Highways.

GE-B

Cllr Gilbert said that the “Kill Your Speed” sign on Honeybottom Lane had been demolished by the hedge cutting machine.

Road signs were getting obscured by foliage.

GE-B

The leaves on Church Lane needed clearing.

GE-B

The cul-de-sac sign on Old Faringdon Road is too far back and cannot be seen until you turn into the road.

GE-B

## 10. Finance

### a) Finance Meeting; 2015/6 Budget & Precept

To be arranged.

### b) Accounts for payment

Payee	Purpose	Total	VAT
George Edmonds-Brown	Salary October 2014	£257.56	
George Edmonds-Brown	Expenses October 2014	£44.85	
George Edmonds-Brown	Salary November 2014	£257.56	
George Edmonds-Brown	Expenses November 2014	£44.85	
ST Grounds Maintenance	Emptying litter bin - September	£20.00	
BGG Garden and Tree Care	Grass cutting – 12.9.2014	£117.00	£19.50
Madeleine Russell	Cartridge reclaim 2013/4 & 2014/5	£40.00	
OPFA	Subscription 2014/15	£40.00	
Dry Sandford Primary School	Room rental 27.10.2014	£10.00	
Royal British Legion	2 wreaths (suggested donation)	£75.00	

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It was resolved that the above payments should be made.

### c) Applications for grants

Sue Ryder Hospice in Henley had requested a grant; it was resolved that this should be considered during the budget meeting.

## 11. Planning

### a) Decision Notices

Ref:	P14/V1798/LB
Date	14.8.2014
Description:	Reinstatement and addition of dormers to the roof of the central block of the farmhouse
Address	Church Farm House, Church Lane, Dry Sandford OX13 6JP
St Helen Without PC's comments	No objection
Decision	Listed Building Consent 7.10.2014

Ref:	P14/V1792/HH
Date	27.8.2014
Description:	Raising of the roof to facilitate first floor accommodation and two storey rear extension
Address	13 Lashford Lane, Dry Sandford, Abingdon OX13 6DY
St Helen Without PC's comments	No objection; may exceed the 30% rule
Decision	Permit 17.10.2014

It was resolved to note the Planning Authority's decisions

### b) Applications dealt with between meetings

Ref:	P14/V1792/HH
Date	27.8.2014
Description:	Raising of the roof to facilitate first floor accommodation and two storey rear extension
Address	13 Lashford Lane, Dry Sandford, Abingdon OX13 6DY
St Helen Without PC's comments	No objection; may exceed the 30% rule

Ref:	P14/V2054/O
Date	15.9.2014
Description:	Erection of single 4 bed dwelling
Address	Church Lane Dry Sandford
St Helen Without PC's comments	<p><i>Object for the following reasons –</i></p> <ul style="list-style-type: none"> <li>• <i>The proposed development is in the Green Belt</i></li> <li>• <i>The potential development may start the process of connecting and blurring the villages two different property styles</i></li> <li>• <i>It will be in a prominent location and its design is in stark contrast to the other properties in the older part of the village; it is not in keeping with the area.</i></li> <li>• <i>It could present a precedent for similar inappropriate developments.</i></li> <li>• <i>The access from Church Lane is on a very narrow bend and there is a potential for accidents.</i></li> </ul>

Ref:	P14/V2099/HH
Date	19.9.2014
Description:	First floor rear extension

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Address	67 Barrow Road, Shippon OX13 6JQ
St Helen Without PC's comments	No objection

It was resolved to confirm the Planning Committee's action

### 12. Sandleigh Road Recreation Ground

#### a) Inspection report

Cllr Priestley carried out the inspection on 27 October. Her report included the cracks in the seats previously noted and some sharp edges on the corners of the bench. The area in front of the Jubilee bench was getting badly scuffed.

#### b) Refurbishment of play area

It was resolved that a further quotation should be obtained for the refurbishment of the play area. It was resolved that as there was no parish land in Shippon on which adult equipment could be installed the equipment package would be installed in the Sandleigh Road Recreation Ground. If suitable land could be identified in Shippon in the future then a project would be considered. Cllr Houlden agreed to take the lead in submitting a proposal to 'Awards for All' for funding.

KH

#### c) Plum Tree

The plum trees/bushes on the Recreation Ground backing onto properties in Lashford Lane were causing problems for residents. It was resolved that a quote should be obtained for cutting them back.

GE-B

### 13. Correspondence

Cllr Fitzgerald went through the correspondence and it was resolved to note it and his comments.

#### Oxfordshire County Council

Review of Subsidised Bus Services; Confirmation letter

Review of Mobile Library Service

*The Lashford Lane stop in Dry Sandford was being deleted through lack of use.*

Entry to primary or infant school; September 2015

#### South and Vale

Vale News – October

Report on Town and Parish Forum 17 June 2014

Invitation to Autumn Town and Parish Forum

#### Other

NALC Update for Members: September 2014

LCR – Autumn 2014

Proposed base station upgrade; Dunmore Court

Pedestrians and roads in Shippon; letter Mr Brian d'Arcy

### 14. Cllrs reports and items for future agendas

None

### 15. Date of next meeting

The next Parish Council Meeting will be held 7.30pm on Monday 8<sup>th</sup> December 2014 at the Community Centre, Dalton Barracks.

There being no further business the Chairman closed the meeting at 9.55 pm

Signed.....Date.....