

The Parish Council of St. Helen Without

Clerk, St Helen Without Parish Council

**Minutes of the Parish Council Meeting held on Monday 14th October 2013
at the Community Centre, Dalton Barracks at 7.30 p.m.**

Present: Cllrs. G. Fitzgerald (in the chair), K. Houlden, C. Priestley, B. Rogers, M. Russell-Taylor and V. Talbot

In attendance: George Edmonds-Brown (Clerk).

1. Apologies for absence

Apologies were received from Cllrs M. Gilbert and C. Parkin; Mr John Higgs; County Cllr Richard Webber and District Cllrs Val. Shaw and Catherine Webber.

2. Declarations of Personal or Personal and Prejudicial Interests

Cllr Talbot declared that she lived next to the north farmyards that would be the subject of the presentation and discussion.

3. Matters raised by –

a) Members of the public

Mr Matthew Green of Green & Co, representing Mr and Mrs Binning, the owners of the two farmyards in the village referred to in the Shippon Plan, attended the meeting for an initial discussion on the development of the farmyards and other land. His clients were keen to work with the village on future development to gain its support and to find out what benefits the village would wish to obtain as a consequence. Mr Green said that planning policy was governed by the National Planning Policy Framework, the most important element of which in relation to Shippon was the protection of the Green Belt. The VWHDC Local Plan was out of date and currently being revised. Under Policy GS3 of the 2011 Local Plan small scale development within the built-up areas of a village (within the brown line) was permitted to reduce the need to build on Greenfield sites elsewhere. The north farmyard fell within the brown line. For the south farmyard under current planning rules development would have to be restricted to the replacement of existing buildings without significant increase in size. Mr Green said that his clients were proposing to put in a planning application for two houses on the land opposite the north farmyard, the maximum permitted. They would like the support of the Parish Council. This development would provide seed money to fund more comprehensive development of the farmyards which it was hoped could be achieved with village support. It was vital that any development be financially viable. The wishes of the village on potential benefits, such as a community shop, would be relevant at this stage. The Chairman said that the village would like to see a comprehensive development of the farmyards but would like to see a clearer agreement on the table of the proposed benefits. On further consultation with the community, Cllr Russell-Taylor said that the Shippon Plan had been drawn up after extensive consultation and represented the views of the majority of residents. Benefits that the village were looking for included a village green and play area, the development of the village hall with an agreement with the Church on joint ownership and more smaller/affordable housing. A number of residents attended the meeting (Alf Burton, Philip Carder, Gordon & Val Dawson, John & Richard Jones, Frederica Pound, David and Judy Stubley, Robert Talbot). A number of points were raised including the poor infrastructure (for example in Barrow Road), the purchase of properties by Mr Green's clients in Elm Tree Walk and the use of plastic windows in listed buildings. The Chairman thanked Mr Green for his presentation and it was resolved to set up a joint working group to consider options.

b) Attending Councillors and MOD

None

4. Co-option of new Parish Councillor

It was resolved to co-opt Mrs Brenda Rogers as a councillor to replace Mr David Willis. Mrs Alison Brockliss had tendered her resignation. The required Statutory Notice had been posted on the Notice Board giving residents the opportunity to call for an election.

5 Minutes of the Parish Council meeting held on 2nd September 2013

The minutes of the meeting of 2nd September were approved and signed by the Chairman.

GF

The Parish Council of St. Helen Without

6. Matters arising from the Minutes

a) Marking the Diamond Jubilee – community orchard & benches

Mr Higgs had proposed that the Jubilee bench be installed by 7 Rifles TA and that a formal handover be organised which would support the TA in its recruitment campaign. The media representation would be organised by the regional brigade headquarters at Aldershot. It was resolved to accept this proposal.

JH

b) Wootton allotments

There had been some problems with sheds and dogs on the allotments as originally Wootton Parish Council had banned them. This was resolved at Wootton PC meeting on 1 October.. The PC agreed to allotment holders applying for planning permission for standard 6 ft x 4 ft sheds. As proposed by the allotment holders dogs would be permitted for a trial period of six months. An additional problem had arisen on the use of bonfires as the neighbouring stables had complained that it was upsetting the horses.

c) Bus shelters: Sandleigh Road and Cholswell Road

The Sandleigh Road bus shelter had been damaged again by a bus.– A response was awaited from Oxford Bus Company. An estimate had been requested from Queensbury Bus Shelters. It was resolved that the shelter should be repaired and that Oxford Bus Company should be asked to meet the cost; that the shelter should remain in place and that once the consultation period was completed the bus stop should be moved to Besselsleigh Road. The Cholswell Road bus shelter had been repaired.

GE-B

d) Community website

The editor of the newsletter and administrator of the website, Sue Srawley, was moving to Abingdon. The WADS Community Centre were looking for an editor to replace her. She has agreed to continue administering the website.

e) Speeding and speed limits

Mr Anthony Kirkwood is proceeding with the formal process. He will process all the applications together (St Helen Without and Wootton to be advertised together to save costs). He is asking Thames Valley Police to elaborate on engineering works and will be advising on the timing of Dalton Barracks' support.

GE-B

f) VWHDC Briefings on Council tax

Cllr Russell-Taylor will attend the briefing on 21st October. The Clerk will attend the briefing on 15th October.

MR-T/GE-B

7. Community Governance Review

The Community Governance Review would be looking at the boundaries of parishes within the VWHDC. It is proposed that the Review should consider whether Cothill should be included in a single parish and the boundary in Dry Sandford between Wootton and Dry Sandford. It was resolved that the Council had no objection to the proposal to consider Cothill (proposed Cllr Talbot, seconded Cllr Houlden; unanimous) but saw little purpose in considering the boundary line in Dry Sandford between Wootton and St Helen Without (proposed Cllr Russell-Taylor, seconded Cllr Fitzgerald; unanimous). In this context it should be noted that St Helen Without PC owns the Sandleigh Road Recreation Ground in Dry Sandford.

GE-B

8. VWHDC Town & Parish Forum; 13 November 2013

The VWHDC Town & Parish Forum will be held at Abingdon Guildhall -on 13 November 2013 – Cllrs Rogers and Russell-Taylor agreed to attend.

BR/Mr-T

8. Matters raised by members of the Council

An anonymous call had been received complaining about motor-part sales from 61 Lashford Lane. It was resolved that planning enforcement should not be contacted on the basis of an anonymous call as there was no evidence that the business was affecting neighbours. If the caller telephoned again he should be given the contact details for planning enforcement.

It was resolved to request an update from planning enforcement on the replacement of the windows at 62 Barrow Road.

GE-B

Cllr Fitzgerald agreed to check on the building works in Faringdon Road near Gozzards Ford.

GF

Cllr Parkin had agreed to speak to the Farm Manager about the condition of the stone wall in Elm Tree Walk.

GE-B

The Parish Council of St. Helen Without

10. Finance

a) Membership of Finance, Inventory and Risk Assessment sub-committee

Cllrs Fitzgerald, Houlden, Russell-Taylor and Talbot agreed to serve on the committee.

b) Accounts for payment

| Payee | Purpose | Total | VAT |
|------------------------|----------------------------------|---------|--------|
| George Edmonds-Brown | Salary October | £241.74 | |
| George Edmonds-Brown | Expenses October | £42.25 | |
| Post Office Ltd | Inland Revenue (PAYE/NI Jul-Sep) | £474.77 | |
| ST Grounds Maintenance | Litter bin September | £20.00 | |
| VWHDC | Servicing dog bin 1.4 -30.6.2013 | £12.20 | £2.03 |
| Glasdon UK Ltd | Repairs Cholswell Rd bus shelter | £526.53 | £87.75 |
| BGG Garden & Tree Care | Grass cutting – 16.8.2013 | £117.00 | £19.50 |

It was resolved that the above payments should be made.

c) Applications for grants

The South & Vale Carers had asked for support. In 2013 three families were supported in Shippon, Cothill and Dry Sandford in 2012. It was resolved to give a grant of £50 from the ‘other grants’ sub-head.

11. Planning

a) Decision Notices

| | |
|--------------------------------|--|
| Ref: | P13/V1400/HH |
| Date | 28.6.2013 |
| Description: | Proposed loft conversion and extensions (amendment to planning permission P12/V1296/HH – no objection) |
| Address | 9 Sandleigh Road, Dry Sandford, Oxon OX13 6DP |
| St Helen Without PC’s comments | No objection |
| Decision | Permit; 22.8.2013 |

It was resolved to note the Planning Authority’s decisions

b) Applications dealt with between meetings

| | |
|--------------------------------|--|
| Ref: | P13/V1804/HH |
| Date | 16.8.2013 |
| Description: | Two storey extension to create additional living accommodation. Re-roof existing garage, replacing a flat roof with a tiled and flat roof. |
| Address | 17 Rookery Close, Shippon, Abingdon OX13 6LY |
| St Helen Without PC’s comments | No objection |

| | |
|--------------------------------|---|
| Ref: | P13/V1840/FUL |
| Date | 27.8.2013 |
| Description: | External alterations to existing store and associated advertising signage |
| Address | Tesco Stores Ltd, Marcham Road, Abingdon, Oxon OX14 1TU |
| St Helen Without PC’s comments | No objection |

| | |
|--------------------------------|--|
| Ref: | P13/V1820/LED |
| Date | 27.8.2013 |
| Description: | Lawful development certificate for existing use of part of store to be used for the sale of food and drink for the consumption on the premises |
| Address | Tesco Stores Ltd, Marcham Road, Abingdon, Oxon OX14 1TU |
| St Helen Without PC’s comments | No objection |

| | |
|--------------|---|
| Ref: | P13/V1816/A (Advertising consent) |
| Date | 27.8.2013 |
| Description: | External alterations to existing store and associated advertising signage |

The Parish Council of St. Helen Without

| | |
|-----------------------------------|---|
| Address | Tesco Stores Ltd, Marcham Road, Abingdon, Oxon OX14 1TU |
| St Helen Without PC's comments | No objection |

| | |
|--------------|--|
| Ref: | P13/V2010/HH |
| Date | 18.9.2013 |
| Description: | Demolition of front canopy and construction of a pitched roof onto existing garage |
| Address | 23 Rookery Close, Shippon, Abingdon OX13 6LZ |
| Deadline | No objection |

It was resolved to confirm the Planning Committee's action

12. Sandleigh Road Recreation Ground

- a) Inspection report – Cllr Russell-Taylor carried out the inspection in September.
- b) Dog bin – increase in emptying charges

Cllr Houlden said that the dog bin at the Recreation Ground had not been emptied at the correct time. It was resolved that the dog bin should be replaced by a larger bin and that this should be moved closer to the entrance.

13. Correspondence

Oxfordshire County Council

OCC School admissions

OCC Winter Preparation

OCC Emergency Operations Centre – Community Emergency Planning Events

OCC Temporary Road Traffic Order Cothill

VWHDC

The Vale Community

VWHDC Community Governance review – Cothill/ Dry Sandford

VWHDC – Town & Parish Council Forum 13 November Abingdon 5.30pm

Other

Clerks & Councils Direct – September 2013

LCR Autumn 2013

RSN Rural Opportunities Bulletin September 2013

Playbus

CPRE Oxfordshire 5 year Housing Supply

Mr Higg's e-mail – installation of Jubilee bench

Ms Sue Srawley – Newsletter & Website

OPFA Playground - Inspection training

OPFA AGM

ORCC News Bulletin - October

OALC Update September

Cllr Fitzgerald went through the correspondence and it was resolved to note the correspondence received.

14. Cllrs reports and items for future agendas

It was proposed that the replacement of Alison Brockliss on the WADS Community Centre Board should be on the agenda of the next meeting.

It was proposed that, subject to the outcome of the statutory notice, Mr Mac Bailey should be co-opted to the Council at the next meeting (proposed by Cllr Fitzgerald, seconded by Cllr Talbot; unanimous).

15. Date of Next Meeting

The next Parish Council Meeting will be held at 7.30pm on Monday 25th November 2013 at the Dry Sandford Primary School.

There being no further business the Chairman closed the meeting at 9.30 pm

Signed.....Date.....