

The Parish Council of St. Helen Without

Minutes of the Parish Council Meeting held on Monday 25th January 2021 at 7.30 p.m. by Video Call

Present: Cllrs. M. Page (in the Chair), C. Parkin, V. Talbot, L. Church, R. Bahu, D. Churchouse

In attendance: Cllrs. C. Webber, R. Webber, Mr David O'Hara, Mr Hamasq Ayub, Anna Clarke (Clerk).

1. Apologies for Absence

None

2. Declarations of Personal or Personal and Prejudicial Interests

Friends of Shippon Grant – Cllrs Parkin & Page

3. Matters raised by members of the public

There was a unanimous vote to Co-opt Hamasq Ayub to the Parish Council.

4. Attending Councillors and MOD

Cllr Catherine Webber

The Kassam Stadium is open as of 25.1.21 for Covid vaccinations, 8am – 8pm 7 days a week.

There will be no brown bin collections until staff numbers have increased again, (Covid related).

Payments for brown bins are for 20 collections and the Vale usually does 26.

15th – 21st February is National Empty Homes Week. There are currently 268,000 homes categorised as empty, (no furniture and no council tax being paid on them). Empty houses can be reported to the Vale of White Horse. Mr o'Hara to check if empty Army quarters qualify. DO'H

There will be a meeting on 31.1.21 with Layla Moran to discuss noise from the Airfield from fireworks and motor racing events.

Cllr Richard Webber

The Director of Public Health, in his briefing, urged people to stick to the lockdown rules. There was a surge in cases in Cherwell post Christmas. Figures have come down again but it is very important to stick to the rules. The vaccine roll out is going well in Oxon, the only hold up being distribution of vaccine. People should not contact surgeries regarding vaccines, as they will be notified when it is their turn.

There is evidence to show that young children can't cope with home schooling as much as older children, so there is thought going into how to help with the MH of young children and possibly vaccinating teachers, so children can get back to school.

Elections are unlikely to go ahead this year due to staffing issues.

Cllr Bahu sent Highways report to Cllr R Webber to look over.

MoD

The MTU is still sporadically at Dalton Barracks and operated on a booking system.

The Licence for the Car Boot has expired and is currently under renegotiation.

5. Planning consultations:

• Community Infrastructure Levy (CIL) Draft Charging Schedule

In the CIL SPD, Dalton Barracks is zero rated for CIL. Oxon CC has set out £4.5 million for transport infrastructure. The first tranche in 2023 will be approx. £190K. Highways issues around the DB development would immediately consume this figure.

• Draft Developer Contributions Supplementary Planning Document (SPD)

The PC will be extremely active in trying to obtain money to offset issues arising from the DB development, to provide the necessary infrastructure. Money is released after a certain number of houses are built and will continue to do so, as the development increases in size. It is uncertain how much the PC would get, owing to it being a Strategic site. The PC would need to know where the first 50 houses will be put and what infrastructure will be put in place.

Cllr R Webber commented that Wootton PC will also have an interest in the CIL, due to the NP being a joint plan.

6. Highways Review

The review brings all the transport issues into 1 document. The main issues are safety, speeding, congestion and air quality. The report sets out solutions in the short, medium and long term. It was agreed that a measured approach should be adopted, looking at it on a yearly basis, concentrating on yr 1 for now. There will need to be another consultation with residents, when it comes to looking at more comprehensive measures like traffic lights.

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Short term – mainly speeding – the £2K from Cllr R Webber's fund, will be used for a Speed Indicator Display. They are mobile and it will be moved around the Parish. They also collect data. It was agreed that the PC would contribute £1K towards the SIDS. The PC will need to establish ownership of the SID for insurance and repair purposes.

It was agreed that the data obtained from the first SID installed, will inform the PC's decision on whether to proceed with 1 or even more SIDS being situated. The data will also help to persuade funding from OCC, should the figures show need. If the figures, show that for the majority of the day, things are not too bad, this can be used to explain the PC's decisions to residents.

It is likely to be approximately 5 years before the County implements the new 20mph speed limit for residential areas.

Will Pedley, the Senior Traffic Manager at OCC, will be looking at all the areas of interest including DB. Cllr Bahu to send a copy of the review to local schools, with the hope of working together on solutions and for the schools to put together traffic management plans for their own sites, alongside the coach companies, (e.g. going one way down Barrow Rd).

In yr 1, the solutions largely, will not have any legal ramifications, however, once in yr 2, the strategies get into traffic regulation orders, which incur legal costs, requiring more funding from OCC and developers. The report document will be regularly reviewed to look inform the PC's approach.

Some roads go through more than one Parish, so there will be a need for cross-parish working. As the SIDs are mobile, other Parishes may want to share them and therefore, costs could be shared.

When Will Medley has provided outstanding data, the final report will be publishes and Cllr Bahu will send copies to local schools, neighbouring parishes, the Army, publish on the website and place an article in WaDS.

There was a unanimous vote to proceed with Yr 1 actions and, in principle, to install further SIDs, should the first one be effective and data derived from it shows need. Anything to put to the schools, will be brought to full council first and voted upon, before being raised with them.

7. Minutes of the Meeting held on 7th December 2020

The minutes were agreed and signed by the Chair.

8. Review:

• Standing Orders

The Standing Orders were reviewed and adopted.

• Financial Regulations

The Financial Regulations were reviewed and adopted with the following agreed amendment that:

- The Clerk and Chair can agree spend of up to £200 without going to full council,
- The Chair and Finance Sub Committee could agree spend of up to £2,000, without going to full council.

The Clerk to amend the Financial Regs and reissue to all.

AC

9. Website

The website is now up and running. <https://sthelenwithout-pc.co.uk/>

10. Neighbourhood Plan

John Ashton has agreed to help out as an advisor and Jan Bancroft has also been approached.

11. Matters arising from the Minutes

Aldi – the Planning application has now been submitted and Theo Dennison from Aldi will arrange a Zoom meeting with the PC. The PC would like to raise the following points with them:

- 1) Entrance and exit arrangements - suggest moved towards Copenhagen Rd.
- 2) Likely resulting increased traffic through Shippon. What will be offered to mitigate for that?
- 3) Pedestrian access, footpath from Stowford House and a pedestrian crossing.
- 4) Drainage issues
- 5) Overspill from the car park - poss put double yellow lines on the road outside. Will there be enough parking on site for the size of the store?
- 6) Traffic needs to be looked at in conjunction with the increased traffic that will be generated by the 200 houses. In the traffic report, they only appear to consider Wootton Road traffic coming Southbound, not traffic coming through Long Tow.

Pre planning comments from the Vale appear to suggest that it doesn't fall in line with he Vale as the land was earmarked in LPP1 for 200 houses. If Aldi is put in the top quadrant, there could still be room for 50 odd houses in the bottom part.

SHW PC Logo – the Clerk to send the Logo out to all for comments.

AC

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12. Finance and Administrative Matters

a) Accounts for payment

Payee	Purpose	Total	VAT
Parish Clerk	Salary December & January	£1039.60	
Parish Clerk	Expenses December & January	£88	
The Children's Air Ambulance	Grant	£100	
BGG	Grass cutting October	£126	£21
*Richard Bahu	Paper, Safety tape Rec Ground	£31.96	

Nb. After the agenda was posted, the following payments were added:

*These invoices were received after the Agenda was published.

b) Grants

In the Grants Policy, it is stated that the PC will only spend up to 10% of Precept on grants, except where the Council accepts extenuating circumstances. The current circumstances are considered to be exceptional.

In line with S137 powers, the Parish Council unanimously agreed to the following grants:

Friends of Shippon £250 now and £250 in 6 months' time.

Oxfordshire Citizen's Advice £500.

Grants allocated to date, 2020/21:

Friends of Shippon	£500 + £250
Dry Sandford Primary School Breakfast Club	£750
Poppy Wreaths	£72
Oxfordshire Children's Air Ambulance	£100
Oxfordshire Citizen's Advice Bureau	£500

13). Matters raised by members of the Council

None

14). Sandleigh Road Recreation Ground

The Inspection roster for 2021 is below: Any requests for amendments should be sent to the Clerk.

2021			
February	Cllr Vicki Talbot	March	Cllr Richard Bahu
April	Cllr David Churchouse	May	Cllr Lee Church
June	Cllr Hamasq Ayub	July	Cllr Caroline Parkin
August	Cllr Mike Page	September	Cllr Vicki Talbot

Cllr Page carried out the January inspection. All was OK.

15). Correspondence

Cllr Page went through the correspondence and it was resolved that it be noted.

Oxfordshire County Council

Ridgeway visitors urged not to damage historic route - Visitors to the Ridgeway National Trail in the south of Oxfordshire are being urged not to drive or park where they are not allowed, following an increase in reports of damage to the ancient trackway.

Climate Action & Schemes for Parish Councils - In October 2020 Oxfordshire County Council (OCC) approved their [Climate Action Framework](#) setting out their ambition to tackle the Climate Emergency through:

- becoming a carbon-neutral council by 2030
- working in partnership to achieve a carbon-neutral Oxfordshire by 2050

https://www.oxfordshire.gov.uk/sites/default/files/file/about-council/OCC_Climate_Action_Framework2020.pdf

Temporary Road Closure and "No Waiting" restriction at East Hendred, A417 Reading Road and Wantage Road In the interests of public safety, it will be necessary for Oxfordshire County Council to close the road and impose a 'No Waiting' restriction as detailed above to facilitate carriageway patching works. A temporary Notice is being made to implement the temporary closure and will operate from 10 February 2021. The anticipated completion date is 13 February 2021. The closure will operate for 3 nights 20:00 to 06:00 each night.

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Temporary Road Closure and “No Waiting” restriction at Botley, Botley/Cumnor Duals (Northbound only) In the interests of public safety, it will be necessary for Oxfordshire County Council to close the road and impose a ‘No Waiting’ restriction as detailed above to facilitate carriageway patching works. A temporary Notice is being made to implement the temporary closure and will operate from 08 March 2021 up to and including 10 March 2021. This will operate between 20:00 and 06:00.

Temporary Road Closure and “No Waiting” restriction at Botley, Botley/Cumnor Duals (Southbound only) In the interests of public safety, it will be necessary for Oxfordshire County Council to close the road and impose a ‘No Waiting’ restriction as detailed above to facilitate carriageway patching works. A temporary Notice is being made to implement the temporary closure and will operate from 10 March 2021 up to and including 13 March 2021. This will operate between 20:00 and 06:00.

Oxfordshire Strategic Vision - the next consultation on the Oxfordshire 2050 Plan has been put back until Summer 2021, with final submission of the Plan not due until September 2022.

Matthew Barber – December & January Police & Crime Bulletins

Scammers target residents with promise of coronavirus vaccine

Residents are urged to be on their guard against scammers using the promise of a coronavirus vaccine to con them out of money. Criminals across the country are contacting people out of the blue with offers of a coronavirus vaccination. These approaches have been made by text or from a recorded voice message on the telephone. In each case the recipient is required to respond by clicking a link in the text message or by pressing 1 when receiving the call. They are then asked to give personal information, as well as financial details to book their vaccination. However, these are scams, with criminals exploiting the pandemic to attempt to steal personal details and people’s money. The NHS is currently offering the COVID-19 vaccine free of charge to people most at risk from coronavirus. These people will be contacted by the NHS.

OALC

December update

Vale Communications

Measures to tackle illegal parking could be introduced in the Vale next year following Cabinet approval - Vale of White Horse District Councils’ Cabinet has agreed to move forward with proposals for Civil Parking Enforcement (CPE). The move could see responsibility for parking enforcement transfer from the police to a new team managed by Oxfordshire County Council by the end of 2021. Local councils can apply to the government to take on powers for Civil Parking Enforcement which allows them to fine motorists who park illegally or drive in bus lanes. If the application is approved by the government, a new team managed by Oxfordshire County Council would be launched to enforce on-street parking. It is hoped that CPE could be introduced in the Vale by the end of 2021. understand that for others it could be challenging.

Old Abbey House - The decision by Vale of the White Horse District Council’s Cabinet to secure the future for Old Abbey House in Abingdon has been accepted by the Council’s Scrutiny Committee. The council expects to be able to announce the full details of the decision soon.

Electoral Register

Community Infrastructure - Two consultations launch this week into how Vale of White Horse District Council raises money for infrastructure and community facilities needed to support planned growth across the District. The council is asking the public and local businesses and organisations to comment on the draft Community Infrastructure Levy (CIL) Charging Schedule and the draft Developer Contributions Supplementary Planning Document (SPD).

These consultations relate to how the council raises money for infrastructure – the council also recently updated [its strategy on how it spends that money](#).

The Community Infrastructure Levy Charging Schedule sets the rates developers are required to pay towards the provision of transport schemes, schools, community facilities, health and social care facilities, parks, green spaces, leisure facilities and more. The consultations on both draft documents run from Monday 11 January until midnight on Monday 8 February.

[Community Infrastructure Levy \(CIL\) Draft Charging Schedule: public consultation \(southandvale.gov.uk\)](#)

[Developer Contributions Draft Supplementary Planning Document \(SPD\): public consultation \(southandvale.gov.uk\)](#)

To view hard copies, please get in touch on planning.policy@whitehorsedc.gov.uk or 01235 422600 to discuss options.

Winter Support Scheme

South Oxfordshire / Vale of White Horse District Councils have help for people who are struggling to afford food and stay warm this winter. The Winter Support scheme is available for households who have been hardest hit by the coronavirus pandemic. Support is available in the form of advice, supermarket and fuel vouchers or through the direct payment of energy or water bills. South Oxfordshire or Vale of the White Horse residents that are struggling to afford food or pay their fuel bills, may be

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eligible to receive help. They should get in touch with their nearest advice centre for further guidance or if you know of someone who is struggling please tell them to get in touch:

- Citizens Advice – 0300 3309042 (South and Vale)
- Wantage Independent Advice Centre – 01235 765348 (Vale)

Only one member (over the age of 18) per household can apply, and they must live in South Oxfordshire / Vale of the White Horse. The Winter Support grant will be available from 11 January until the end of March 2021. To find out more about the Government's COVID Winter Grant Scheme, visit www.gov.uk, and to find out what other support is available to you during the pandemic, please visit our COVID support, advice and guidance pages on our website www.southoxon.gov.uk

Other

Kompan Playgrounds

Age UK - 'Share your Warmth'. This campaign is asking those who receive a winter fuel allowance that they feel they do not need, whether they would like to donate some or all of it towards helping support the elderly and vulnerable during the winter.

Function 28

Speed-Safe

Utility Aid – Energy broker

<https://justgiving.com/campaign/warmth>

Bespoke Benches

Playground Facilities Ltd

16).Cllrs reports and items for future agendas

Proposed Aldi Development

Review of Standing Orders

Review of Financial Regulations

17).Date of next meeting

It was confirmed that the next meeting will be held at 7.30p.m. on Monday 8th March 2021 by Video Call. Access details can be provided closer to the meeting by the Clerk via email: clerkshwpc@gmail.com or Tel: 01865 321555.

There being no further business the Chair closed the meeting at 9.45 p.m

Signed.....Date.....

Minutes & Agendas can be found on our website at: <https://sthelenwithout-pc.co.uk/>