

To Members of St Helen Without Parish Council

18th May 2022

You are hereby summoned to attend the Annual General Meeting of St Helen Without Parish Council to be held at Shippon Church Hall on Monday 23rd May 2022, commencing at 7.30 p.m. Members of the public and press are welcome to attend and may make representations under item 3 of the agenda. Anyone wishing to address the Council will be given three minutes to do so. They may then observe the rest of the meeting but will not be able to speak other than at the express request of the Chair.

clerk@sthelenwithout-pc.co.uk or Tel: 01865 321555.

Anna Clarke
Clerk, St Helen Without Parish Council

AGENDA

1. Apologies for Absence
 2. Declarations of Personal or Personal and Prejudicial Interests
 3. Election of Chair
 4. Election of Vice Chair
 5. Matters raised by members of the public
 6. Attending Councillors and MOD
 7. Minutes of the meeting held on 28th March 2022
 8. Review & Agree:
 - Annual Accounting Statement
 - Annual Governance Statement
 - Internal Audit
 - Reserves
 - Asset List
 - Dates for the Exercise of Public Rights
 9. Queen's Jubilee
 10. Dalton Barracks SPD / CPRE
 - Progress to Date
 - Masterplan
 - Transport Consultancy
 11. Community Governance Review
 12. Ukraine
 13. Matters arising from the Minutes
 14. Matters raised by members of the Council
 15. Highways & Amenities Sub Committee
 - Playground Equipment
 - Village Gates
 16. Planning Sub Committee
- a) Decision Notices

Ref:	P21/V3212/HH
Date	15 th November 2021
Description	Demolition of existing conservatory and the erection of a double storey side extension
Address	1 Stowford Cottages Faringdon Road Shippon Abingdon OX13 6LN
St Helen Without PC's comments	<p>This is the response from St Helen Without Parish Council with reference to the following three planning applications. A copy of the remarks have been attached to each application as they are all linked by a common applicant and his agents. 1 and 2 Stowford Cottages are semi detached units in one building and 3 Stowford Cottages sits adjacent to that building:- P21/V3212/HH: 1 Stowford Cottages, Faringdon Road, Shippon. No Objection - subject to clarification that the allocation of 3 parking spaces in drawing 21-20 1PL01 is not encroaching on the turning circle of the shared driveway and the front gardens of 1 and 2 Stowford Cottages; if so it should be reduced to two spaces. We believe the proposed extension will enhance the property and provide a much needed modern 3 bedroom home in Shippon. P21/V3215/HH: 3 Stowford Cottages, Faringdon Road, Shippon. No Objection. We believe the proposed extension will enhance the property and provide a modern 4 bedroom family home in Shippon. P21/V3214/HH: 2 Stowford Cottages, Faringdon Road, Shippon. Object - for the following reasons: 1) This is currently a 3 bedroom property and we see the merit in the extension proposed which would improve the property and allow a modern family home to be provided. Unlike the applications for 1 and 3 Stowford Cottages this is not the case here as the proposed use is not as a family home. The design plans appear to show a House in Multiple Occupancy, (HMO) although nowhere in the planning application or in the design and access statement is this mentioned. With 6 bedrooms this would be classified as a large HMO and it is our understanding that the owner of the freehold must apply for a licence and possibly for a change of use from a dwelling house to an HMO from the Local Authority. None of this seems to have been covered in the application. 2) The design and access statement 2.2 states there is a shared drive with number 1 and provision for two parking spaces. This is reaffirmed at 4.15, 2 parking spaces, no changes proposed but this does not match block plan drawing 21-20 2PL01 which proposes 3 Parking spaces. Be it two or three it is the opinion of the Parish Council that the parking proposed is inadequate for a property with 6 double bedrooms. If fully occupied there could be 12 cars and no available parking for 9 or 10 of them. Furthermore there is no allowance for any visitor parking which could further exacerbate the problem. It would be too dangerous for vehicles to be parked in Faringdon Road as this is a major route through the village and on into Abingdon. 3) Although this route has no parking restrictions or yellow lines all the properties along both sides of Faringdon Road have large plots and ample on site parking so the road being restricted by parked vehicles has never been an issue. Also the location is approximately only 100 metres from the Barrow Road and Faringdon Road junction which is an extremely busy and dangerous junction. The Wootton and St Helens Without Joint Neighbourhood Plan (NP) specifically covers this at Policy IN3.1 which states that, "Development proposals that will or are likely to result in severe impact on the junction of Barrow Road and Faringdon Road will not be supported". We believe there is inadequate parking for the proposed development at 2 Stowford Cottages and any overspill into Faringdon Road would be hazardous and therefore the policy of the NP has not been met. 4) The applicants state the need to meet local needs and local market demand. Within the small, semi- rural village of Shippon there is no demand for the type of property proposed here which would see a transient population rather than allowing local people to remain in their home area. The evidence gathered to support the NP made that abundantly clear. The need is for housing for younger people, i.e shared ownership accommodation and starter homes and homes for older people and those with additional needs. (Policy IN.1 Housing). We believe this policy has not been met. 5) The NP design guide clearly states that development should ensure that it respects the local character of the area. We believe that this particular development fails to meet this requirement and is completely 'out of sync' with the surrounding properties. The application fails to meet the requirements of Policy DG1. For the above reasons we Object to the planning application P21/V3214/HH. The Parish Council wish to add that we are not against the modernisation of this property as a family residence</p>

	along similar lines to the applications for 1 and 3 Stowford Cottages and would be pleased to reconsider any future application which meet the Planning Policies of both the Vale of White Horse and the made Neighbourhood Plan.
Decision	Planning Permission on 28th April 2022

Ref:	P21/V3214/HH
Date	15 th November 2021
Description	Demolition of existing conservatory and erection of a double storey side extension. (as amended by plans received 07 and 23 February 2022 and additional plan received 8th March 2022.)
Address	2 Stowford Cottages Faringdon Road Shippon Abingdon OX13 6LN
St Helen Without PC's comments	St Helen Without PC has no objection to the amended plans for this application
Decision	Planning Permission on 28th April 2022

Ref:	P21/V3215/HH
Date	19 th November 2021
Description	Demolition of existing utilities extension and rear conservatory and the erection of a two storey side extension and a single storey rear extension
Address	3 Stowford Cottages Faringdon Road Shippon Abingdon OX13 6LN
St Helen Without PC's comments	As P21/V3212/HH
Decision	Planning Permission on 17th February 2022

Ref:	P22/V0418/DIS
Date	17 th February 2022
Description	Discharge of conditions 5 (Foul Water) & 6 (surface water) in application P20/V0348/FUL. Variation of conditions 2 - Approved Plans and 6 - Landscaping Scheme of application P16/V3165/FUL (Proposed 4no. dwellings and works there to.)
Address	38 Barrow Road Shippon Abingdon OX13 6JF
St Helen Without PC's comments	St Helen Without Parish Council is concerned about flooding and flood risk to neighbours in relation to the application for discharge of conditions for land adj to 38 Barrow Road. This discharge application would appear to be premature as the site remains flooded, the workmen on sight have removed more soil and made the trenches deeper but still they are full with water. The Parish Council needs reassurance for residents that any work on site will adequately deal with the flowing water from the stream that goes across the site. It is not just standing water, it is a watercourse and no sooner is it drained than it refills the groundworks. Plots 1 and 2 remain a quagmire. Plots 3 and 4 remain submerged and it appears to the untrained eye that they have hit the water table which we believe is relatively high in this part of Shippon. The Parish Council would like written confirmation from the Vale Planners that adequate steps will be taken to ensure flooding in the future will not be a problem to the new properties being built or any other properties bordering onto this development before and discharge is granted.
Decision	Fully Discharged on 5th April 2022

Ref:	P22/V0374/HH
Date	14th February 2022
Description	Demolition of existing conservatory and construction of a new single storey flat roof extension.
Address	83 Besselsleigh Road Wootton Abingdon OX13 6DX
St Helen Without PC's comments	No Objection
Decision	Planning Permission on 12th April 2022
Ref:	P22/V0125/FUL

Date	17 th February 2022
Description	Temporary planning permission for use of land for filming - to include temporary buildings/structures, 40m by 2020m sunken tank (for water) and filtration pipe, hardstanding, road and pathways and use of land to station support services and storage - in association with permitted development rights/prior approval P21/V3548/N8C. (Revision to permission ref P21/V0025/FUL).
Address	Area A - land at Abingdon Airfield /Dalton Barracks Faringdon Road Shippon Abingdon OX13 6JB
St Helen Without PC's comments	28th March 2022
Decision	Planning Permission on 14th April 2022

b) Ongoing Applications

a) Ref:	P21/V0477/FUL
Date	
Description	The construction of an office building and associated refuse store, cycle store, plant enclosure and car parking and 58 residential units with car parking and associated landscaping across the site (As per amended plans received 20 August 2021 and 20 October 2021).
Address	Wootton Business Park Wootton Abingdon OX13 6FD
St Helen Without PC's comments	Whilst we are not on the list of consultees, Besselsleigh Road, adjacent to Wootton Business Park forms the boundary between St Helen Without Parish Council and Wootton Parish Council. We also have a joint interest with Wootton Parish Council iWootton and St Helen Without Parish Council Neighbourhood Plan. We strongly support the provision of a roundabout and pedestrian crossing at the junction of Besselsleigh Road and Lashford Lane for the following reasons; We are dealing with an increasing number of complaints from our parishioners living on Besselsleigh Road about speeding. Given that Dry Sandford Primary School in Lashford Lane will be a catchment school for this new development a pedestrian crossing would provide an important safeguard for children crossing the road to school. The no. 4 bus to currently has to perform an awkward and potentially dangerous reversing manoeuvre into Sandleigh Road. Extending this route to serve the Business Park and this new development, facilitated by a roundabout, would obviate this dangerous manoeuvre. We also, obviously, support the issues raised by WPC in respect of compliance with the provisions of our joint Neighbourhood Plan
Decision	17 th December 2021 (No decision Issued)

Ref:	P22/V0297/HH
Date	4 th February 2022
Description	Proposed new garage.
Address	Byways Cothill Road Cothill Abingdon OX13 6QQ
St Helen Without PC's comments	St Helen Without object to the planning application. St Helen Without Parish Council have no objection in principle to the building of a 3 car garage on this large plot which will serve the existing dwelling. Neither do the Parish Council have any objection with the design or materials being proposed. We do however have concerns with the proposed position of the garage in front of the dwelling and close to the road. The plot is in the green belt, in a rural setting on a straight road in the small hamlet of Cothill. There is a general openness to the street scene at this point and we don t believe the garage in this position complements that openness of the setting as it would be closer to the highway than any other building. The plot has ample room for the garage to be built to the rear of the dwelling and that we believe would be the better option
Decision	1 st April 2022 (No decision Issued)

Ref:	P22/V0979/FUL
Date	21 st April 2022

Description	Conversion of the existing and redundant barns into a single level dwelling including change of use, with associated parking.
Address	St Audries Cottage Church Lane Dry Sandford Abingdon OX13 6JP
St Helen Without PC's comments	No Objection
Decision	16 th June 2022

Ref:	P22/V0806/FUL
Date	29 th March 2022
Description	Variation of condition 11 on planning application P20/V1760/FUL to allow the school to occupy the sports centre before the re-worked parking layout is complete. (Erection of sports hall, alterations to car park and associated landscaping)
Address	Cothill House School Ltd Cothill Abingdon OX13 6JL
St Helen Without PC's comments	5 th May 2022
Decision	24 th May 2022

Ref:	P22/V1051/HH
Date	4 th May 2022
Description	Variation of condition 2 (approved drawings) on planning application P21/V2823/HH. The addition of a first floor window to the rear elevation. (Convert existing bungalow to a two storey dwelling)
Address	The Moorings Faringdon Road Shippon Abingdon OX13 6LW
St Helen Without PC's comments	30 th May 2022
Decision	29 th June 2022

17. Finance and Administrative Matters

a) Accounts for payment

Payee	Purpose	Total	VAT
Parish Clerk	Salary April & May	£1058	
Parish Clerk	Expenses April & May	£88	
PCC Of Shippon	Room Hire PC Meeting	£20	
WeL Medical	Defibrillator Case	£594	£99
Richard Bahu	Ink Cartridge	£10.83	
BGG	Grass Cutting	£105	£21
ST Grounds Maintenance	Bin Emptying	£20	
IAC	Internal Audit	£210	£35

b) Grant Requests

18. Recreation Ground

ROSPA Annual Inspection

19. Correspondence

Oxfordshire County Council

Temporary Road Closure and "No Waiting" restriction at Abingdon, A4138 Oxford Road

A temporary Notice is being made to implement the temporary closure and will operate from 14 July 2022 (between 20:00 and 06:00). The anticipated completion date is 16 July 2022

Temporary Road Closure at Marcham, Packhorse Lane

A request has been received from MKJ Group Ltd for a temporary road closure to apply to a section of Packhorse Lane whilst essential installation of fibre optic cables, install customer connection pots, backfill and reinstate works are carried out. A Temporary Traffic Regulation Order (TTRO) is being made to implement the temporary closure and will operate from 26 July 2022 up to and including 08 August 2022. This is a 24 hour road closure.

Temporary Road Closure and "No Waiting" restriction at Cothill, Blackhorse Lane

A temporary Notice is being made to implement the temporary closure and will operate from 27 July 2022 (between 09:00 and 16:00). The anticipated completion date is 27 July 2022

Matthew Barber Police & Crime Bulletin

OALC

March & April Updates

Chairmanship training course – this is suitable for Vice-Chairs, and Chairs of Committees too.

Join this session at Didcot Civic Hall, Britwell Road, Didcot OX11 7HN on 17th June, it starts at 9.30am -4.30pm.

Monthly Chairs Session in the first week of each month, alternating between evening and afternoon.

- Thursday 9th June 6.30pm
- Tuesday 5th July 2.30pm
- Thursday 4th August 6.30pm
- Wednesday 7th September 2.30pm

Vale Communications

Faringdon leisure centre will be powered by solar energy, cutting carbon emissions in the Vale Homes **Support for Ukraine**

We have set up a **Support for Ukraine page on our website** for you and our residents on these government-run schemes and links to international charities and organisations that are helping those still in Ukraine by providing food, water, medicines and shelter during the conflict. <https://www.whitehorsedc.gov.uk/vale-of-white-horse-district-council/community-support/support-for-ukraine/>

Ukraine <https://www.gov.uk/register-interest-homes-ukraine>

South Oxfordshire and Vale of White Horse district councils are redeploying staff from across the councils to ensure Ukrainian refugees moving to the districts get the support and help they need. The councils have also set up a special helpline for hosts and their guests to call should they need any help or advice in the coming weeks and months. They can call 01235 422600 and press option one, or email communitysupport@southandvale.gov.uk.

The Women's Tour - Following successful events in 2019 and 2021, this will be the final year that The Women's Tour will visit Oxfordshire, following a three-year partnership with race organiser SweetSpot. For 2022, the county will host the sixth and final stage of the Tour in what promises to be a spectacular finale. To see the full route map visit [whitehorsedc.gov.uk/womenstour](https://www.whitehorsedc.gov.uk/womenstour).

Didcot Garden Town projects to benefit residents discussed

A wide range of improvement projects and facilities in the Didcot Garden Town area will be prioritised to ensure climate change and pandemic recovery are tackled first.

£150 'rebate' to help with energy bills

The government has announced that most households in council tax bands A-D will be eligible for a £150 'rebate' to help with rising energy bills.

This will be through a separate payment to households as soon as possible. Here's how we'll do this:

households that pay their council tax by direct debit – should receive the £150 directly into their bank account. We hope to make these payments by the end of the month.

households that aren't on our direct debit scheme – will receive theirs once they have confirmed their bank details with us, which will take longer as we need to write to them to do this.

To help us process everyone's payments as quickly as possible, we're asking residents to refrain from chasing their 'rebate' payment. To speed up when they receive the payment, residents can still sign up to pay their bill by direct debit – for more information on how to do this, visit <https://www.whitehorsedc.gov.uk/vale-of-white-horse-district-council/council-tax/>

Platinum Jubilee celebrations

To help you and members of our communities prepare for the Queen's Platinum Jubilee, we've created [a http://whitehorsedc.gov.uk/platinumjubilee](http://whitehorsedc.gov.uk/platinumjubilee) with useful information on what you need to know and do, along with details of events taking place.

If you or any of your residents are planning a street party, you'll need to apply for a temporary road closure. More information can be found on <https://www.whitehorsedc.gov.uk/vale-of-white-horse-district-council/licensing/temporary-road-closures/> We'd also love to hear about what your plans are, so please email communications@southandvale.gov.uk with details of what you are organising in your town, village or parish so we can add this onto our dedicated webpage.

Events and Covid-19 safety

Although restrictions have been lifted, as yet we don't know what the impact of Covid-19 will be this summer. You can keep up to date on the [current Government guidance](#) if you're planning any activity for the public, to help keep everyone safe.

New planning Q&A sessions for our towns and parish councils

Across the council, we are working to provide a wide range of town and parish briefings and workshops, to help improve engagement with you throughout the year. The sessions will be held once a month and you can book a 15-minute appointment using our online calendar. You can book up to three months in advance and can cancel if you need to. Please contact Emily Hamerton, our Planning Development Manager if you have any questions.

Councils to let wildflowers bloom during No Mow May

Wildflowers could bloom in more public areas next month after South Oxfordshire and the Vale of White Horse District Councils pledged their support for No Mow May.

Abbey Meadow outdoor pool's future secured for many more summers of fun

Families will be able to enjoy summer holidays at Abbey Meadow outdoor pool and splashpad in Abingdon for years to come, despite spiralling energy costs that have closed pools all around the country.

Waste facility tours

We have managed to arrange a few tours of our food waste processing facility in Wallingford and the energy recovery facility (black bin) in Ardley over the next few months.

Viridor Ardley energy recovery facility (black bin) – tours run from 10am to 12:30pm

1. Thursday 30 June
2. Wednesday 21 September
3. Tuesday 29 November

Severn Trent Green Power anaerobic digestion facility – tours run from 10:30am – 12pm

4. Tuesday 13 September
5. Tuesday 11 October
6. Wednesday 9 November

Nearly £600,000 allocated towards a new pavilion in Kingston Bagpuize

A purpose-built sports pavilion is being built for villagers and local sports groups in Kingston Bagpuize.

Other

OPA - Dalton Barracks Play & Activity Day - Saturday 2nd July 2022 - Bringing Armed Forces Families and local Communities together through Play!! Free Entrance and Free Activities Open to Families and Children of all Ages and to both Civilian and Armed Forces Families

Thames and Affinity Water - Water Resources Forum Tuesday 7 June 11.30 -1.30pm

Wild Oxfordshire's Spring Newsletter & Membership

20). Cllrs reports and items for future agendas

21). AOB

22). Date of next meeting

To confirm the date of the next Sub Committee Meeting & Main Meeting, which are scheduled for 7.00p.m. & 7.30 p.m. respectively on Monday 25th July 2022 at Shippon Church Hall.

Minutes & Agendas can be found on our website at: <https://sthelenwithout-pc.co.uk>