

To Members of St Helen Without Parish Council

16th May 2023

You are hereby summoned to attend the Meeting of St Helen Without Parish Council to be held at Shippon Church Hall on Monday 22nd May 2023, commencing at 7.30 p.m.

Members of the public and press are welcome to attend and may make representations under item 5 of the agenda. Anyone wishing to address the Council will be given three minutes to do so. They may then observe the rest of the meeting but will not be able to speak other than at the express request of the Chair.

clerk@sthelenwithout-pc.co.uk or Tel: 01865 321555.

Anna Clarke
Clerk, St Helen Without Parish Council

AGENDA

1. Election of Chair
2. Election of Vice Chair
3. Apologies for Absence
4. Declarations of Personal or Personal and Prejudicial Interests
5. Matters raised by members of the public
6. Attending Councillors and MOD
7. Minutes of the meeting held on 20th March 2022
8. Matters arising from the Minutes
9. Review & Agree:
 - Internal Audit
 - Annual Governance Statement
 - Annual Accounting Statement
 - Reserves
 - Asset List
 - Risk Assessment
 - Insurance
 - Dates for the Exercise of Public Rights
10. Dalton Barracks SPD / CPRE
 - Progress to Date
 - Masterplan
 - Transport Consultancy
11. Matters raised by members of the Council
12. Finance and Administrative Matters

a) Accounts for payment

Payee	Purpose	Total	VAT
Parish Clerk	Salary April & May	£1,283.40	

Clerk Expenses	Expenses April & May	£104	
MRH Services	Move SID Location/change battery/Service Inspection Playground	£192	
AD Mclean	Recreation Ground Vegetation Overgorwth	£1800	£300
Richard Bahu	Land Search	£6	
Deborah O'Brien	Internal Audit	£140	

b.) Grants

13. Highways & Amenities Sub Committee

- Playground Equipment
- Village Gates

14.Planning

a) Decision Notices

Ref:	P23/V0422/HH
Date	2 nd March 2023
Description	Single storey rear and side/front extensions, new windows, conversion of garage and replacement parking to frontage
Address	18 Rookery Close Shippon Abingdon OX13 6LY
St Helen Without PC's comments	No objection
Decision	Planning Permission on 18th April 2023

Ref:	P23/V0525/HH
Date	1 st March 2023
	Demolish existing front wall and gates; replace with new front wall and gates.
Address	Laburnum Cottage 90 Church Lane Dry Sandford Abingdon OX13 6JP
St Helen Without PC's comments	No objection
Decision	Planning Permission on 26th April 2023

Ref:	P23/V0531/HH
Date	2 nd March 2023
Description	Erection of detached single garage
Address	Cherry Cottage 166A Cothill Road Dry Sandford Abingdon OX13 6JW
St Helen Without PC's comments	No objection.
Decision	Planning Permission on 27th April 2023

Ref:	P23/V0143/HH
Date	18 th January 2023
Description	Detached annex
Address	78 Lashford Lane Dry Sandford OX13 6EB
St Helen Without PC's comments	St Helen Without Parish Council would comment as follows: This proposed Annex sits to the rear of the plot and its size and shape is proportional to the overall site. It is not overbearing on, or overlooking neighbouring properties and will stand on the site of an outbuilding to be demolished as part of this application. The purpose as a Granny Annex is acceptable and allows the elderly residents to remain in their home and has the added security of allowing younger family members to be on site and help care for them. SHWPC have no objection to this application but would request a condition is attached to planning permission stating that in the future The

	Annex to 78 Lashford Lane and 78 Lashford Lane remain as one parcel of land in perpetuity and cannot be sold separately; thereby ensuring the purpose of this planning application is maintained
Decision	Planning Permission on 14th March 2023

Ref:	P23/V0230/LDP
Date	2 nd February 2023
Description	Single-storey rear and side extensions designed to accord to permitted development requirements.
Address	Oakwood House 5 Sycamore Close Abingdon OX13 6ER
St Helen Without PC's comments	For info only
Decision	Withdrawn prior to determination on 14th March 2023

Ref:	P23/V0634/LDP
Date	14 th March 2023
Description	Single-storey rear & side extensions designed to accord to permitted development requirements
Address	Oakwood House 5 Sycamore Close Abingdon OX13 6ER
St Helen Without PC's comments	
Decision	Certificate of Lawful Use or Development on 6th April 2023

Ref:	P23/V0206/HH
Date	17 th February 2023
Description	Proposed single storey extension to the rear of the existing property, together with a first-floor extension to bedroom with a single storey bay extension to the front of the property.
Address	15 Rookery Close Shippon Abingdon OX13 6LY
St Helen Without PC's comments	No Objection
Decision	Planning Permission on 4th April 2023

Ref:	P22/V2583/HH
Date	31 st October 2022
Description	Replace existing flat roof over porch with new flat roof with projecting canopy. New timber pergola to the side of the property (single storey) with perspex roof over. Raise roof over existing dwelling to create new loft roof. New flat roof dormer with insulated cheeks and GRP roof over
Address	As You Like It Faringdon Road Shippon Abingdon OX13 6LN
St Helen Without PC's comments	The new front Porch, no objection. Ridge height to be raised by 0.94m, I have no objection to that. Currently the overall height to the chimneys (which are to be removed) is virtually the same as now proposed for the new ridge. There is precedent in Faringdon Road for roof ridge heights to be increased [The Moorings went from a bungalow to a house in the last 6 months] and I do not think what is proposed here will impact on the neighbours. When considering the overlooking and privacy from the proposed new roof dormers I have considered the position of the property on the plot as, unusually, it sits at an angle to its immediate neighbours. Saroman, to the north is not overlooked and any view is partly restricted by the ridge height of the existing rear extension of As you Like it. Wildmoor, to the south could be overlooked as the new dormer windows are less than 10 metres from that property; without plans or information on the windows at Wildmoor I cannot comment further but would ask the planning officer to inspect

	the site to ensure there is no adverse impact on Wildmoor. The pergola would appear to be very close to, or touching the boundary
Decision	Planning Permission on 14th April 2023

Ref:	P23/V0229/LDP
Date	26 th January 2023
Description	Erection of a timber pergola within the curtilage of Laburnum Cottage.
Address	Laburnum Cottage 90 Church Lane Dry Sandford Abingdon OX13 6JP
St Helen Without PC's comments	For info only
Decision	Certificate of Lawful Use or Development on 15th March 2023

b) Ongoing Applications

a) Ref:	P22/V2401/OH
Date	7 th October 2022
Description	The proposal is to erect a new H-Pole and lay underground cables to an existing H-Pole. As this work falls within an area which has been highlighted as being a risk zone of a site of Special Scientific Interest (SSSI).
Address	Cothill House Abingdon OX13 6JL
St Helen Without PC's comments	
Decision	2 nd December 2022 (No decision Issued)

Ref:	P22/V2439/OH
Date	11 th October 2022
Description	Proposed maintenance works in the North Hinksey area. Due to the SAC land designation consent to carry out work is required under s37 of the Electricity Act 1989 from the Secretary of State for Business, Energy and Industrial Strategy. Completion of Stage 5 Form B document is required.
Address	Church Lane Dry Sandford Abingdon OX13 6JP
St Helen Without PC's comments	
Decision	6 th December 2022 (No decision Issued)

Ref:	P22/V2914/HH
Date	8 th December 2022
Description	Oak framed timber clad two bay carport and parking space
Address	As You Like It Faringdon Road Shippon Abingdon OX13 6LN
St Helen Without PC's comments	No objection
Decision	2 nd February 2023 (No decision issued)

Ref:	P22/V2931/FUL
Date	23 rd January 2023
Description	Restoration and Change of Use of Barns to create Single Dwelling.
Address	Church Farm Barns Barrow Road Shippon Abingdon OX13 6JF
St Helen Without PC's comments	St Helen Without Parish Council would support this development in principle as we believe the proposed 3 bedroom dwelling to be more suitable to the area than the previous application for offices. This planning application is more in keeping with the openness and rural aspect of this historic part of the village of Shippon than the previous application which was refused due to the possible significant harm to biodiversity. SHWPC has no objection to this application as long as the Vale of

	White Horse Planners are satisfied that the Ecological Report January 2020, the Environmental Risk Assessment and the supplementary Bat Report meet all the planning requirements in relation to biodiversity and the protection of the species found on the site.
Decision	2nd June 2023

Ref:	P23/V0620/HH
Date	24 th March 2023
Description	Retrospective planning application for carport which already has been put in place. Situated on land forward of the principal elevation. Fencing that has been erected measures 2.1 metres in height from ground level in a number of areas.(Hardstanding removed from description of development on 18 April 2023 further to confirmation from applicant.)
Address	88 Barrow Road Shippon Abingdon OX13 6JQ
St Helen Without PC's comments	<p>Saint Helen Without Parish Council were made aware of building works at 88 Barrow Road Shippon when concerns were raised by a member of the public at our Parish Council meeting on 23/01/23. Having been alerted we could find no trace of any planning application for the work being undertaken and on viewing the property we believed some of the work required planning consent as it fell outside of the permitted development rules. We emailed the VWH Planning Enforcement Team on 24/01/23 and as can be seen this application follows on from their visit to the property. DESCRIPTION OF PROPOSED WORK: The headline description on the planning website for P23/V0620/HH states it is a retrospective planning application for a carport, fencing and hard standing but nowhere in the Application form (PP-12005278) is the hard standing mentioned. Under the section, Description of Proposed work they request retrospective planning for the carport and fencing BUT NOT the new concrete HARDSTANDING. The only reference to vehicle access and hardstanding refers to the original entrance and driveway being tarmac and no changes to existing materials. The application states work started on 20/02/23. This is incorrect as much of the work had been completed by 24/01/23 when we emailed the VWH and included a number of photographs by way of evidence of the work being undertaken without Planning Permission. TREES AND HEDGES: They state no trees or hedges need to be removed or pruned in order to carry out their proposal. This statement is incorrect. If you look at Photograph 2 under supporting documents with the application you can clearly see that a substantial length of the existing hedgerow, that borders the public highway, has been removed to make way for the new concrete hardstanding. PEDESTRIAN AND VEHICLE ACCESS, ROADS AND RIGHTS OF WAY: They state no new or altered vehicle access is proposed to or from the public highway. This is clearly not correct as evidenced by the previously mentioned photograph showing the new hardstanding. It is our view that this single vehicle parking area is dangerous as any vehicle using it will either have to reverse onto it from Barrow Road or reverse off of it into Barrow Road. Barrow Road is an extremely busy rural road, especially at peak times as it serves traffic, both commercial coaches and private vehicles, to 4 schools as well as a rat run for traffic going into and coming out of Abingdon. Whilst the curb is low at the point where the new hardstanding has been laid we can find no evidence that permission has been requested or obtained from Oxfordshire County Council Highways for a dropped curb or for a brand new access point to the public highway. There is no supporting documentation or vision display diagram provided in respect of road safety for other road users and pedestrians. We also note that the new high fencing and high gates mean a change to both the pedestrian and the original vehicle access which previously was an open driveway. PARKING: They state the proposed work will not affect existing car parking arrangements. This is not correct as the new concrete hardstanding adds a second access point to the highway and one extra car park space. This gives the plot two access points to the highway when previously there was one. As set out above St Helen Without Parish Council have a number of concerns over this application and lack of clarity to the work that has now been done at the premises. The unanswered questions as to the road safety issues and lack of permissions for the new access to the public highway means we can not support this application. SHWPC OBJECT to planning application P23/V0620/HH. If in the fullness of time Planning Permission is not supported by</p>

	the Oxfordshire County Council Highways Liaison Officer then we would request the hardstanding is removed and the hedgerow replanted
Decision	19 th May 2023

Ref:	P23/V1074/HH
Date	4 th May 2023
Description	Proposed new single storey detached garage
Address	Byways Cothill Road Cothill Abingdon OX13 6QQ
St Helen Without PC's comments	No Objection
Decision	29 th June 2023

15. Correspondence

Oxfordshire County Council

Matthew Barber Police & Crime Bulletin

Temporary Traffic Regulation Notice – S14 Road Traffic Regulation Act 1984

Temporary Road Closure and “No Waiting” restriction at Abingdon, A415 Marcham Road (Duals)

In the interests of public safety, it will be necessary for Oxfordshire County Council to close the road and impose a ‘No Waiting’ restriction as detailed above to facilitate the resurfacing of the carriageway and the subsequent reinstatement of all road markings and lines.

A temporary Notice is being made to implement the temporary closure and will operate from 22 June 2023 up to and including 27 June 2023. This will operate between 20:00 and 06:00 weekdays

Electric car club pilot scheme puts hire vehicles in car parks across Oxfordshire

Temporary Traffic Regulation Notice – S14 Road Traffic Regulation Act 1984

Temporary Road Closure and “No Waiting” restriction at Abingdon, A415 Bridge Street

In the interests of public safety, it will be necessary for Oxfordshire County Council to close the road and impose a ‘No Waiting’ restriction as detailed above to facilitate carriageway repairs.

A temporary Notice is being made to implement the temporary closure and will operate from 27 July 2023 up to and including 28 July 2023. This will operate between 20:00 and 06:00.

Temporary Traffic Regulation Notice – S14 Road Traffic Regulation Act 1984

Temporary Road Closure and “No Waiting” restriction at East Hendred, A417 Reading Road

In the interests of public safety, it will be necessary for Oxfordshire County Council to close the road and impose a ‘No Waiting’ restriction as detailed above to facilitate carriageway repairs.

A temporary Notice is being made to implement the temporary closure and will operate from 02 June 2023 up to and including 03 June 2023. This will operate between 20:00 and 06:00.

Oxfordshire County Council, Oxford City Council, Cherwell, South Oxfordshire, Vale of White Horse and West Oxfordshire district councils have partnered with car club providers Co Wheels, Enterprise CarClub, and Thame EV Car Hire to offer pay per use EVs on a 12 month trial basis.

[The scheme](#) gives people the chance to access an EV when they need one, without the expense of owning or leasing one outright. Car clubs can make it much more affordable for people who don't drive every day and provide real-world experience of driving electric without a long-term commitment.

- Cattlemarket car park, Wallingford (Co Wheels)
- West St Helens car park, Abingdon (Co Wheels)
- Cattle Market car park, Abingdon (Co Wheels)
- Portway car park, Wantage (Co Wheels)
- Energy Superhub, Redbridge Park and Ride, Oxford (Co Wheels).

Wildlife and Countryside Act 1981 – Section 53

Notice of Modification Order Section 53, Wildlife & Countryside Act 1981

Definitive Map and Statement of Public Rights of Way for Oxfordshire

The Oxfordshire County Council

Marcham Bridleway No. 3 (part) Modification Order 2023, ref 03654

On 26 April 2023 Oxfordshire County Council made the above Order under Section 53(2)(b) of the Wildlife and Countryside Act 1981.

I attach for your information, a copy of the Order, a Notice publicising it, and a statement explaining why we made the Order and the grounds on which objections may be made. Further information is available at <https://letstalk.oxfordshire.gov.uk/03654-marcham-3>

CONSULTATION – Wootton (Abingdon) proposed 20mph Speed Limits

Oxfordshire County Council wants to make our built environments safer and more attractive places to walk and cycle. To enable this, 20mph speed restrictions are being used to help promote alternative

modes of transport for local travel. Further details on how the council is considering making 20mph the new 30mph for Oxfordshire communities can be found <https://www.oxfordshire.gov.uk/residents/roads-and-transport/traffic/20mph-scheme/20mph-transformation-programme>

We're therefore asking for your views on the proposal to introduce a 20mph speed limit throughout Wootton, (near Abingdon) replacing the majority of the existing 30mph speed limit in the process, including the residential area of Boars Hill, and a section of the B4017 Cumnor Road. Various lengths of 30mph speed limit outside of the main residential areas will be retained, with Officers having taken into account the current road environment & traffic usage. The proposals are being put forward following road safety concerns raised by the parish, and form part of a countywide programme of works that seeks to deliver 'a safer place with a safer pace' for the residents of Oxfordshire. In light of this, please find the following consultation documents attached:

1. Public Notice,
2. Statement of Reasons,
3. Consultation Plan(s), and
4. Draft Traffic Regulation Order.

The proposed Traffic Regulation Order is scheduled to be advertised in the Oxfordshire Herald Series newspaper today; Wednesday 19th April 2023, and details are also available to view on the Councils consultation portal at the address below:

https://letstalk.oxfordshire.gov.uk/woottonabingdon_20mph2023

OALC

March & April Updates

Training & Events

Vale Communications

Waste facility tours

We have managed to arrange some more tours of our food waste processing facility in Wallingford and the energy recovery facility (black bin) in Ardley over the next few months. The dates we have available are below.

Viridor Ardley energy recovery facility (black bin) – tours run from 10am to 12:30pm

1. Friday 9 June
2. Tuesday 22 August
3. Wednesday 18 October
4. Thursday 16 November
5. Tuesday 12 December

Severn Trent Green Power anaerobic digestion facility – tours run from 10:30am – 12pm

6. Wednesday 7 June
7. Thursday 14 Sept
8. Thursday 16 November

Other

Paolo Playground Designs

Kompan Playgrounds

CFO Spring Newsletter

CFO - Volunteer's Week will soon be upon us! This is an annual celebration of the contribution millions of people make across the UK through volunteering in their communities. More information can be found on the website link [Volunteers' Week – Volunteers' Week is a chance to say thank you for the fantastic contribution volunteers make. \(volunteersweek.org\)](https://volunteersweek.org)

Community First Oxfordshire are very aware of all the wonderful work volunteer groups carry out in our county and nominations for the OCVA's volunteer celebration event are now open and will close on 30th May 2023. The following categories for a volunteer award are:

1. Young Volunteer Under 25
2. Long Service Volunteer
3. Volunteer of the Year
4. Volunteer Organisation of the Year

OCVA - Volunteer Celebration Awards - nominations open! - Oxfordshire Community & Voluntary Action

Arbocare Tree Surgery

Finding Fitness

Euroshel Bus shelters

16. Cllrs reports and items for future agendas

17. AOB

18. Date of next meeting

To confirm the date of the next Parish Council Meeting, which is scheduled for 7.30 p.m. on Monday 17th July 2023 at Shippon Church Hall.

Minutes & Agendas can be found on our website at: <https://sthelenwithout-pc.co.uk>